

NORTH HERTFORDSHIRE DISTRICT COUNCIL



27 September 2019

Our Ref Baldock and District
Committee
Your Ref.
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To: Members of the Committee: Councillor Valentine Shanley (Chairman), Councillor Michael Weeks (Vice-Chairman), Councillor Steve Jarvis, Councillor Jim McNally, Councillor Michael Muir and Councillor Tom Tyson

You are invited to attend a

MEETING OF THE BALDOCK AND DISTRICT COMMITTEE

to be held in the

BALDOCK COMMUNITY CENTRE, SIMPSON DRIVE, BALDOCK

On

MONDAY 7 OCTOBER, 2019 AT 7.30 PM

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL
AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION
ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

Agenda **Part I**

Item	Page
1. APOLOGIES FOR ABSENCE	
2. MINUTES - 24 JUNE 2019 To take as read and approve as a true record the minutes of the meeting of this Committee held on the 24 June 2019.	(Pages 5 - 8)
3. NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether any item(s) raised will be considered.	
4. CHAIRMAN'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5. PUBLIC PARTICIPATION To receive petitions and presentations from members of the public including: <ol style="list-style-type: none"> 1. Baldock Rotary Club 2. Baldock Beats Waste 3. Turning Worlds 	
6. REVIEW OF POLLING DISTRICT, POLLING PLACES AND POLLING STATIONS REPORT OF THE CHIEF EXECUTIVE To outline and report on the outcome of the Review of Polling Districts, Polling Places and Polling Stations consultation following a review required by the Electoral Registration and Administration Act 2013.	(Pages 9 - 48)
7. ANNUAL UPDATE ON SECTION 106 OBLIGATIONS FOR BALDOCK AND DISTRICT REPORT OF THE DEVELOPMENT AND CONSERVATION MANAGER To provide an annual update to the Baldock and District Committee of all S106 activity throughout the last financial year to date.	(Pages 49 - 90)

8. GRANT APPLICATIONS AND COMMUNITY UPDATE (Pages
REPORT OF THE POLICY AND COMMUNITY ENGAGEMENT MANAGER 91 - 104)

To advise the Committee on the current expenditure and balances of the Area Committee budgets. To bring to the Committee's attention details of recent requests received for Area Committee Grant Funding, made by community groups and local organisations, which conform to the Authority's Grants Policy approved by Cabinet on June 14th 2016.

9. WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS

To receive any verbal reports from Members regarding Ward matters and Outside Organisations.

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NORTH HERTFORDSHIRE DISTRICT COUNCIL

BALDOCK AND DISTRICT COMMITTEE

MEETING HELD IN THE BALDOCK COMMUNITY CENTRE, SIMPSON DRIVE, BALDOCK
ON MONDAY, 24TH JUNE, 2019 AT 7.30 PM

MINUTES

Present: *Councillors Councillor Valentine Shanley (Chairman), Councillor Michael Weeks (Vice-Chairman), Steve Jarvis, Jim McNally, Michael Muir and Tom Tyson*

In Attendance: *Ashley Hawkins (Community Engagement Officer) and Amelia McNally (Committee, Member and Scrutiny Officer)*

Also Present: *At the commencement of the meeting approximately 6 members of the public, including registered speakers.*

4 APOLOGIES FOR ABSENCE

Audio Recording – Start of item – 13 Seconds

Councillor Val Shanley, the newly elected Chairman welcomed everyone present at, what was, the first meeting of Baldock and District Committee in the new Civic Year. Members introduced themselves.

There were no apologies received for absence.

5 MINUTES - 3 SEPTEMBER 2018

RESOLVED: That the Minutes of the Meeting of the Committee held on 3 September 2018 be approved as a true record of the proceedings and be signed by the Chairman.

6 MINUTES - 3 DECEMBER 2018

RESOLVED: That the Minutes of the Meeting of the Committee held on 3 December 2018 be approved as a true record of the proceedings and be signed by the Chairman.

7 MINUTES - 4 MARCH 2019

RESOLVED: That the Minutes of the Meeting of the Committee held on 4 March 2019 be approved as a true record of the proceedings and be signed by the Chairman.

8 MINUTES - 21 MAY 2019

RESOLVED: That the Minutes of the Meeting of the Committee held on 21 May 2019 be approved as a true record of the proceedings and be signed by the Chairman.

9 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

10 CHAIRMAN'S ANNOUNCEMENTS

Audio Recording – Start of Item – 2 Minutes, 37 Seconds

- (1) The Chairman welcomed those present at the meeting, especially those who had attended to give a presentation;
- (2) The Chairman thanked Councillor Janine Paterson, who was no longer a Member of that Committee, for all of hard work;
- (3) The Chairman welcomed Councillor Tom Tyson who was a new Member of the Committee;
- (4) The Chairman advised that, in accordance with Council Policy, the meeting would be audio recorded and that Members of the public and the press may use their devices to fil/photograph, or do a sound recording of the meeting, but to let him know if they were in order to inform all present; and
- (5) The Chairman drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

11 PUBLIC PARTICIPATION - BYGRAVE BELL RINGERS

Audio Recording – Start of Item – 5 Minutes, 48 Seconds

Richard Wheen and Sue Luckett thanked the Chairman for the opportunity to address the Committee and gave a verbal presentation regarding the grant funding application for Bygrave Bell Ringers as follows:

- Seeking a grant award of £700 to assist with the purchase of four new hand bells, which would allow the group to recruit new members.
- Bygrave Hand Bell Ringers had been operating for 20 years.
- The group currently had 11 members and was managed by a small committee consisting of a Chairman, Secretary/Treasurer and a Musical Director.
- Bygrave Bell Ringers provided enjoyment for many in the locality including performances at village fairs, old peoples' homes, churches, The Women's Institute, Baldock Festival, Ashwell Festival and many more.
- The group did not charge for public performances, however accepted voluntary donations which was shared between various local charities.
- Members of the group paid £2 / week subscriptions

In order to assist with becoming a little more self-sufficient Councillor Tom Tyson suggested that perhaps Bygrave Bell Ringers, going forward, saved some of the subs received, rather than donate all to charity.

All of the Members of Baldock and District Committee asked questions of Bygrave Bell Ringers and contributed to the debate of the application for grant funding.

The Chairman thanked Richard Wheen and Sue Lockett for their presentation.

12 GRANTS AND COMMUNITY UPDATE

Audio Recording – Start Time – 26 Minutes, 48 Seconds

Following the corporate wide restructure of the District Council, The Community Development Officer updated the Committee on the Policy and Community Engagement Team Restructure.

Councillor Jim McNally and Ashley Hawkins (Community Development Officer) updated the Committee on recently held, and forthcoming Baldock Community Events as follows:

Baldock Beast – A very successful 7th year of the race had taken place on Sunday 24 February 2019, supported by over 450 runners.

The Baldock Events Forum

Continued to provide support to the Baldock Events Forum with the planning for their events in 2019. This had included support with:

- (1) The Big Lunch – had taken place on 2 June 2019, 250 people dining alfresco in Baldock High Street with lots of wonderful entertainment – the weather was very good – a very popular and successful event; and
- (2) The Baldock Cycle Challenge – which would take place on 14 July 2019.
- (3) Black and Gold Summer Ball – Planned date – 16 November 2019 to be held in St Mary's Church

Councillor McNally thanked both Councillors Val Shanley and Michael Weeks for the enormous amount of help and support.

The Community Development Officer was thanked for all of his hard work, in not only assisting with the organising of some of the events, but providing both marshalling and event support at all proceedings.

RESOLVED:

- (1) That any unspent funds from the 2018/19 financial year be allocated to Community Initiatives;
- (2) That the grant funding of £700 be awarded to Bygrave Bell Ringers to support the purchase of 4 new hand bells. This would be split as follows:-

Baldock Town:	£250
Baldock East:	£100
Weston & Sandon	£50
Arbury:	£300

- (3) That the actions taken by the Community Development Officer to promote greater community capacity and well-being for Baldock and District area.

REASON FOR DECISION: To keep Members of the Committee apprised of the latest developments in community activities in the Baldock and District area.

13 WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS

There were no ward matters raised by Members.

The meeting closed at 8.12 pm

Chairman

**BALDOCK AND DISTRICT COMMITTEE
7 OCTOBER 2019**

PART 1 – PUBLIC DOCUMENT

TITLE OF REPORT: REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING STATIONS

REPORT OF: CHIEF EXECUTIVE

EXECUTIVE MEMBER: LEADER OF THE COUNCIL - COUNCILLOR STEARS-HANDSCOMBE

COUNCIL PRIORITY: RESPONSIVE AND EFFICIENT

1. EXECUTIVE SUMMARY

To outline and report on the outcome of the Review of Polling Districts, Polling Places and Polling Stations consultation following a review required by the Electoral Registration and Administration Act 2013.

2. RECOMMENDATIONS

That Baldock and District Committee:

- 2.1. designate the Polling Places as illustrated in the Returning Officer's Proposals attached as Appendix A and maps attached as Appendix C to the submitted report.

3. REASONS FOR RECOMMENDATIONS

- 3.1. The Electoral Registration and Administration Act 2013 introduced a change to the timing of compulsory reviews of UK Parliamentary Polling Districts and Polling Places. The compulsory review must commence and conclude between 1 October 2018 and 31 January 2020 (inclusive).

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1. Although the review is of polling districts and polling places it is accepted that polling stations are inexorably linked. Appendix A is the Polling District Schedule that identifies the polling districts, polling places and polling stations for the entire District, along with justification as to any proposed changes.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

5.1. The consultation stage is for representations and comments to be made on the existing and proposed arrangements for polling districts, polling places and polling stations. When conducting the review the Council must:

- Consult the (Acting) Returning Officer for every parliamentary constituency which is wholly or partly in North Hertfordshire;
- Seek representations from electors and other interested persons and bodies including elected representatives and such persons that have a particular expertise in relation to access to premises or facilities for persons who have different forms of disability.

5.2 Formal notice of the review required the Council to give notice of the review by displaying the Notice on its website, which was also published in both the Royston Crow and the Comet on Thursday 15 August 2019.

5.3 Information was circulated via the Members' Information Note, publicised through the Council's Communications Team via a Press Release and social media channels, the Community Engagement Team promoted the Review via the Engage North Herts Facebook Group, and emails and letters were circulated to the over 200 contacts including the Council's Citizens Panel, MPs and MEPs.

5.4 The representations received during the consultation are summarised in Appendix B, along with the considerations given when determining whether to relocate a polling station.

5.5 Both the Acting Returning Officers for Stevenage Borough Council, and St Albans City and District Council, have responded and have no comments to make to any proposals in respect to the areas they have responsibility for in a Parliamentary election.

6. FORWARD PLAN

6.1 This report does not contain a recommendation on a key Executive decision and has therefore not been referred to in the Forward Plan.

7. BACKGROUND

7.1. The Council must conduct a full review by 31 January 2020, and thereafter every five years from the 1 October 2018. The last full review was completed in January 2014.

7.2 Definitions:

Polling District - the geographical area created by sub-dividing an electoral area. All wards within North Hertfordshire are divided into polling districts, which form the basis upon which the register of electors is produced. Unless there are special circumstances, each parish must be in a separate polling district.

Polling Place - the designated area in which a polling station is located. In the absence of any legal definition, this can be regarded as widely as a polling district or as narrowly as the building in which a polling station is located.

Polling Station - the actual area where the process of voting takes place, e.g. a room in a community centre or school.

8. RELEVANT CONSIDERATIONS

8.1. Review Timetable:

Event	Date
Consultation Period	14 August – 16 September 2019
Final Recommendations to presented to the Area Committees:	
Hitchin Committee	1 October 2019
Baldock and District Committee	7 October 2019
Royston and District Committee	9 October 2019
Southern Rural Committee	10 October 2019
Letchworth Committee	16 October 2019
Republish Register of Electors	1 December 2019

9. LEGAL IMPLICATIONS

- 9.1. 9.8.1 (f) of the Terms of Reference for Area Committees states '*To designate polling places and review the boundaries of polling districts*'.
- 9.2. The Review is compulsory and must be concluded by 31 January 2020. Presenting the proposals to the October cycle of Area Committee meetings will mean changes can be incorporated into the Register prior to its publication on 1 December 2019.
- 9.3. Subsequent compulsory reviews must commence and conclude within the period of 16 months on 1 October every fifth year (i.e. the next review must commence on 1 October 2023).

10. FINANCIAL IMPLICATIONS

- 10.1 As the population of the District, and consequently the number of electors increase as new residential developments proceed, will mean new polling stations may be required and therefore have ongoing cost implications.
- 10.2 The anticipated costs of the various elections are taken into account during the annual budget setting process.

- 10.3 For a Town/Parish/County Council elections the costs are recharged to the respective authority (unless a year when a District Council election is held in which case the costs are proportioned between the respective Councils).
- 10.4 For other elections claims are made to the Cabinet Office for reimbursement of the fees incurred i.e. Parliamentary/European elections, which are not always wholly successful.

11. RISK IMPLICATIONS

- 11.1. The current practice of ensuring that Polling Places are coterminous with Polling Districts means that the (Acting) Returning Officer may act without delay to relocate a polling station where access or other issues arise unexpectedly.
- 11.2. Following conclusion of the review, certain persons have a right to make representations to the Electoral Commission. If, on receipt of such representations, the Electoral Commission finds that the Council did not:
- Meet the reasonable requirements of the electors in the constituency, or
 - Take sufficient account of the accessibility for disabled persons of a polling station within a designated polling place.

The Electoral Commission may direct the Council to make any alteration to the polling place as deemed necessary, and if the alterations are not enacted within 2 months, the Electoral Commission may make the alterations themselves.

- 11.3 The requirement to undertake the review, including the associated consultation, provides the Council with the opportunity to assess the suitability of polling arrangements, to ensure that facilities provided are accessible to all and do not present any barriers to people's participation in elections.

12. EQUALITIES IMPLICATIONS

- 12.1. In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2. As part of the review the Council must:
- Seek to ensure that all electors in a constituency in the local authority area have such reasonable facilities for voting as are practicable in the circumstances.
 - Seek to ensure that so far as is reasonable and practicable every polling place is accessible to electors who are disabled.

13. SOCIAL VALUE IMPLICATIONS

- 13.1. The Social Value Act and “go local” requirements do not apply to this report. However, as a Polling Place must be an area within the district (unless special circumstances make it desirable to designate an area wholly or partly outside the district) a local provider will usually be used to deliver this.

14. HUMAN RESOURCE IMPLICATIONS

- 14.1. Staffing an election can be highly resource intensive. Dependent on the type of election requirements differ, for instance, a By-election or Neighbourhood Plan Referendum would require less resource than a Parliamentary election. However, in terms of this report, other than officer time required to put together proposals and research alternative locations, there are no impacts.

15. APPENDICES

- 15.1. Appendix A Returning Officer’s Proposals
- 15.2. Appendix B Consultation responses
- 15.3. Appendix C Maps (Polling District boundaries are shown in green).

16. CONTACT OFFICERS

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17. BACKGROUND PAPERS

- 17.1. When conducting the review, North Hertfordshire District Council used the guidance and resources published by the Electoral Commission:

<https://www.electoralcommission.org.uk/i-am-a/electoral-administrator/polling-place-reviews>

- 17.2 Council's Website 'Polling District Review' page:

<https://www.north-herts.gov.uk/home/elections-and-voting/polling-district-review>

APPENDIX A

RETURNING OFFICER'S PROPOSALS

Polling Station	Polling District	Ward	Polling Place	Area Committee	Electorate	The Returning Officer's Proposals	The Returning Officer's Proposals (Following Consultation)
Baldock Community Centre, Large / Small Halls, Simpson Drive	AAA	Baldock Town	Baldock Town	Baldock	5680	No changes proposed.	No changes proposed.
Tapps Garden Centre, Wallington Road	ABA,ABB	Baldock East	Baldock East	Baldock	2283	No changes proposed	No changes proposed.
Ashwell Parish Room, Swan Street	FA	Arbury	Parish of Ashwell	Baldock	1497	No changes proposed.	No changes proposed.
Sandon Village Hall, Payne End	FAA	Weston and Sandon	Parish of Sandon	Baldock	418	No changes proposed.	No changes proposed.
Wallington Village Hall, The Street	FCC	Weston and Sandon	Paish of Wallington	Baldock	124	No changes proposed.	No changes proposed.
The Old Forge, Manor Farm, Church Lane	FD	Arbury	Parish of Bygrave	Baldock	240	No changes proposed.	No changes proposed.
Weston Village Hall, Maiden Street	FDD, FDD1, FE	Weston and Sandon	Parishes of Weston and Clothall	Baldock	916	No changes proposed.	No changes proposed.
Hinxworth Village Hall, Francis Road	FI	Arbury	Parish of Hinxworth	Baldock	258	No changes proposed.	No changes proposed.
Newnham Village Hall, Ashwell Road	FS1,FS2	Arbury	Parishes of Caldecote and Newnham	Baldock	65	No changes proposed	No changes proposed.
Radwell Village Hall, Radwell Lane	FX	Arbury	Parish of Radwell	Baldock	94	Need to supply ramp if venue accomodates.	No ramp required as alternative disabled access available.
Rushden Village Hall, Rushden	FZ	Weston and Sandon	Parish of Rushden	Baldock	201	No changes proposed.	No changes proposed.
Westmill Community Centre, Rear of John Barker Place	BAA	Hitchin Oughton	Hitchin Oughton	Hitchin	3518	No changes proposed - need to ensure the large hall used as Polling Station.	No changes proposed.
Catholic Parish Church Hall, Nightingale Road	BBA,BBD	Hitchin Bearton	Hitchin Bearton	Hitchin	3122	No changes proposed.	No changes proposed.
Hitchin Rugby Clubhouse, King Georges Recreation Ground, Old Hale Way	BBB	Hitchin Bearton	Hitchin Bearton	Hitchin	2293	No changes proposed.	No changes proposed.
Walsworth Community Centre, 88 Woolgrove Road	BBC	Hitchin Bearton	Hitchin Bearton	Hitchin	3518	No changes proposed.	No changes proposed.
Baptist Church Hall, Upper Tilehouse Street	BCA	Hitchin Priory	Hitchin Priory	Hitchin	2001	No changes proposed.	No changes proposed.
St Johns Community Centre, St Johns Road	BCB	Hitchin Priory	Hitchin Priory	Hitchin	893	No changes proposed.	No changes proposed.
Walsworth Community Centre, 88 Woolgrove Road	BDA	Hitchin Walsworth	Hitchin Walsworth	Hitchin	3041	No changes proposed.	No changes proposed.
New Testament Church of God, Hampden Road/Willian Road	BDB	Hitchin Walsworth	Hitchin Walsworth	Hitchin	1835	No changes proposed.	No changes proposed.
St Michaels Community Centre, St Michaels Road	BDC,BDD	Hitchin Walsworth	Hitchin Walsworth	Hitchin	1753	No changes proposed.	No changes proposed.
Benslow Music Trust- Fieldfares, Benslow Lane	BEA	Hitchin Highbury	Hitchin Highbury	Hitchin	1605	No changes proposed	No changes proposed.
Whitehill J.M. School, Whitehill Road	BEB	Hitchin Highbury	Hitchin Highbury	Hitchin	3311	No changes proposed.	No changes proposed.
St Ippolyts Parish Hall, Waterdell Lane	FLB	Hitchin Priory	Parish of St.Ippolyts	Hitchin	1652	No changes proposed.	No changes proposed.
Zeo Centre, Hitchin	BEC, BED	Hitchin Highbury	Hitchin Highbury	Hitchin	1176	No changes proposed.	No changes proposed.

APPENDIX A

RETURNING OFFICER'S PROPOSALS

Polling Station	Polling District	Ward	Polling Place	Area Committee	Electorate	The Returning Officer's Proposals	The Returning Officer's Proposals (Following Consultation)
Grange Youth Centre, Pelican Way	CAA,CAC	Letchworth Grange	Letchworth Grange	Letchworth	1436	No changes proposed	No changes proposed.
Grange Community Centre, Middlefields	CAB	Letchworth Grange	Letchworth Grange	Letchworth	3922	No changes proposed.	No changes proposed.
St George's Hall, Common View	CBA	Letchworth East	Letchworth East	Letchworth	2097	No changes proposed.	No changes proposed.
Central Methodist Church Hall, Norton Way South	CBB	Letchworth East	Letchworth East	Letchworth	2212	No changes proposed.	No changes proposed.
The Annex at Garden City Academy, Garden City Academy, OFF Radburn Way	CCA,CCF	Letchworth South East	Letchworth South East	Letchworth	1499	No changes proposed.	The areas known as Ivel Court and Hadleigh be moved from Polling District CCA to CCB
Jackmans Old Library, Ivel Court	CCB	Letchworth South East	Letchworth South East	Letchworth	1887	No changes proposed.	As above.
Lordship Farm JMI School, Howard Drive	CCC,CCE	Letchworth South East	Letchworth South East	Letchworth	3622	Look to change polling station location	New Polling Station identified - Cloisters Dining Hall Polling District CCE be incorporated into Polling District CCC.
Willian Village Hall, Willian	CCD,CCG	Letchworth South East	Letchworth South East	Letchworth	196	No changes proposed.	No changes proposed.
St Thomas of Canterbury, Bedford Road	CDA	Letchworth Wilbury	Letchworth Wilbury	Letchworth	3878	No changes proposed.	No changes proposed.
St Michael's Church Hall, Broadway	CEA, CEC	Letchworth South West	Letchworth South West	Letchworth	3995	No changes proposed.	No changes proposed.
Lordship Farm JMI School, Howard Drive	CEB	Letchworth Soth West	Letchworth Soth West	Letchworth	3622	No changes proposed.	New Polling Station identified - Cloisters Dining Hall
Icknield Walk First School, Poplar Drive	DAA	Royston Meridian	Royston Meridian	Royston	2685	Look to change polling station location	New Polling Station identified - Royston Leisure Centre - will become a split polling station.
Studlands Rise First School, Studlands Rise	DAB,DAB2	Royston Meridian	Royston Meridian	Royston	1413	No changes proposed.	No changes proposed.
Tannery Drift School Annex, Tannery Drift First School, Tannery Drift	DBA,DBD	Royston Heath	Royston Heath	Royston	2576	Look to change polling station location	New Polling Station identified - Royston Golf Club
Market Hill Rooms, Fish Hill	DBB,DBB2,DB C,DBE	Royston Heath	Royston Heath	Royston	1759	No changes proposed.	No changes proposed.
Coombe Community Centre, Burns Road	DCA,DCC	Royston Palace	Royston Palace	Royston	2521	No changes proposed.	No changes proposed.
Royston Town Hall, Melbourn Street	DCB	Royston Palace	Royston Palace	Royston	1762	No changes proposed.	No changes proposed.
Barkway Village Hall, 4 Cambridge Road	FB1,FB2	Ermine	Parishes of Barkway and Nuthampstead	Royston	754	No changes proposed.	No changes proposed.
Therfield Chapel, Wellhead	FBB	Ermine	Parish of Therfield	Royston	419	No changes proposed.	No changes proposed.
Barley Town House, Church End	FC	Ermine	Parish of Barley	Royston	524	No changes proposed.	No changes proposed.
Kelshall Village Hall, Village Green	FM,FM1	Ermine	Parish of Kelshall	Royston	136	No changes proposed.	No changes proposed.
Reed Village Hall, Blacksmiths Lane	FYA	Ermine	Parish of Reed	Royston	233	No changes proposed.	No changes proposed.

APPENDIX A

RETURNING OFFICER'S PROPOSALS

Polling Station	Polling District	Ward	Polling Place	Area Committee	Electorate	The Returning Officer's Proposals	The Returning Officer's Proposals (Following Consultation)
Great Wymondley Village Hall, Great Wymondley	FEEA	Chesfield	within the Parish of Wymondley	Sth Rural	132	No changes proposed.	No changes proposed.
Wymondley Baptist Church, Stevenage Road	FEED,FEEC	Chesfield	and Todds Green within the Parish of Wymondley	Sth Rural	783	No changes proposed.	No changes proposed.
Peace Memorial Hall, High Street	FFB	Knebworth	The area of Codicote East within the Parish of Codicote	Sth Rural	2761	No changes proposed.	No changes proposed.
Graveley Village Hall, High Street	FGA	Chesfield	Parish of Graveley	Sth Rural	349	Need to supply ramp if venue accomodates.	No ramp required as alternative disabled access available and ramp available.
Great Ashby Community Centre, Whitehorse Lane, Great Ashby Way	FGB	Chesfield	Parish of Great Ashby (area within North Hertfordshire)	Sth Rural	3806	No changes proposed.	No changes proposed.
St Faiths Community Centre, Barton Road	FH	Hitchwood, Offa & Hoo	Parish of Hexton	Sth Rural	96	No changes proposed.	No changes proposed.
Holwell Village Hall, Pirton Road	FJ	Cadwell	Parish of Holwell	Sth Rural	321	No changes proposed.	No changes proposed.
Ickleford Village Hall, 82 Arlesey Road	FK	Cadwell	Parish of Ickleford	Sth Rural	1457	No changes proposed.	No changes proposed.
St Ippolyts Parish Hall, Waterdell Lane	FLA	Hitchwood, Offa & Hoo	Parish of St.Ippolyts	Sth Rural	1652	No changes proposed.	No changes proposed.
Kimpton Memorial Hall, Hall Lane	FN	Kimpton	Parish of Kimpton	Sth Rural	1793	No changes proposed.	No changes proposed.
Kings Walden Village Hall, Church Road	FOA	Hitchwood, Offa & Hoo	Parish of Kings Walden	Sth Rural	191	Steep steps to main entrance not suitable for a ramp. However, side fire exit could accommodate a ramp - need to supply ramp	Supply Ramp
Breachwood Green Village Hall, Chapel Road	FOB	Hitchwood, Offa & Hoo	Green within the Parish of Kings Walden	Sth Rural	608	No changes proposed.	No changes proposed.
Knebworth Village Hall, Park Lane	FPA,FPB	Knebworth	Parish of Knebworth	Sth Rural	3471	No changes proposed	No changes proposed.
Wytch Barn, Homefield Lane	FQ	Hitchwood, Offa & Hoo	Parish of Langley	Sth Rural	137	Need to supply ramp if venue accomodates.	Private dwelling - ramp to be supplied.
Cassel Memorial Hall, West Street	FR	Hitchwood, Offa & Hoo	Parish of Lilley	Sth Rural	304	No changes proposed	No changes proposed.
Offley Village Hall, Luton Road	FTA	Hitchwood, Offa & Hoo	Parish of Offley	Sth Rural	820	No changes proposed	No changes proposed.
Cockernhoe Memorial Hall, Mangrove Road	FTB	Hitchwood, Offa & Hoo	The area of Cockernhoe within the Parish of Offley	Sth Rural	391	No changes proposed	No changes proposed.
New Fellowship Hall, Bendish lane	FU	Hitchwood, Offa & Hoo	Parish of Whitwell	Sth Rural	1021	Need to supply ramp if venue accomodates.	No ramp required as one available at venue.
Pirton Village Hall, High Street	FV	Hitchwood, Offa & Hoo	Parish of Pirton	Sth Rural	990	No changes proposed.	No changes proposed.
Preston Village Hall, School Lane	FW,FW1	Hitchwood, Offa & Hoo	Parish of Preston	Sth Rural	347	No changes proposed.	No changes proposed.

Key:

	Baldock
	Hitchin
	Letchworth
	Royston
	Southern Rural

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Polling Station	Parish	Ward	Area Committee	Electorate	Consultee	By	Proposal / Comment	Alternative Proposals	Proposals	Recommendations
Therfield Chapel	Therfield	Ermine	Royston	419	Barbara Scrivens, Elector	Email	I live in Kelshall and wonder why when there is an election it is necessary to have a polling station in our village hall and also one in Therfield. The two villages are so close it seems an unnecessary expense and would make sense for the two villages to combine. As Therfield is the larger village that would be the logical venue.	All Poll at Therfield Chapel	Therfield and Kelshall are two separate Villages, Kelshall is the smaller village and the proposal was to move the polling station from Kelshall to Therfield Chapel. There was no call to join the two Parish Councils - given the separate identities of the two villages and that there is a swath of agricultural land between the two.	The recommendation is to leave the two polling stations as they are.
Kelshall Village Hall	Kelshall	Ermine		136						
Benslow Music School		Hitchin Highbury	Hitchin	1605	Linda Steeples, Lettings Administrator	Email	Further to your recent letter regarding the review of polling districts, places and stations, we confirm that we would like to continue to offer our premises as a polling station, where availability allows. On previous occasions we have offered Palmer Hall as first preference, and when not available, then Fieldfares. The latter room is smaller but it was agreed as being suitable by your office. We did encounter a recent issue (which was discussed), when using Fieldfares, as we currently have building work in the vicinity. When the project is completed this will not be a problem.		The Returning Officer thanks Benslow Music School for their continued support	No Action Needed
							If you wish to make a further on site review of the facilities, please do not hesitate to make an appointment.			
		Bearton Ward	Hitchin		C.McIntosh, Elector	Email	When reviewing the districts please can you sort out Bearton Ward as we live in Benslow Lane where the lower part odd numbered houses up to number 45 are all part of Bearton Ward, whereas the opposite side of the street and all the odd numbers at the top of Benslow Lane are all Highbury Ward. Why it was ever thought appropriate to split approx. 20 houses from another 180 in the same 'dead end' street area I cannot begin to understand.		This change came about in 2007 following a Boundary Review. In the interest of electoral equality part of Hitchin Highbury was transferred into Hitchin Bearton.	No Action Needed
							On a practical level, this means we often do not get hand-delivered information relating to our own Bearton Ward because many assume it stops at Walsworth Road plus we often do not get information directly relating to relevant local issues in Benslow Lane as this is delivered by Highbury Ward.....mad!!!			
Icknield Walk First School		Royston Meridian	Royston	2685	Charlotte Gatward, Parent	Email	I am writing in response to the Polling district review.			
							My son attends Icknield walk first school in Royston. The school is used as a Polling station and is closed for this purpose whenever we have an election, of which there were 2 in May 2019.	Move to Royston Town Hall	The current Polling Station is situated within a large residential area . Further building has started to the east of the area and will be incorporated into this Polling District. Various alternatives were investigated for the new polling station. Royston Town Hall is out of the ward. Royston Football club have an open bar for patrons and would not be able to accomodate us. The Guide Hut on Garden Walk has little parking and is on double yellow lines. St James Academy does not have a building for use as the old Sixth form block houses a team dealing with vulnerable children. There would also be safeguarding issues as the pupils move from one part of the site to the other. Royston Leisure centre is within the ward and can accomodate 1 or 2 polling stations within the Sports Hall. This has seperate access and a large carpark.	Recommendation is to move the Polling station for DAA from Icknield Walk first school to Royston Leisure Centre.
							Due to the timing of the Easter Holidays, May Bank Holidays and Summer half term, this meant that there was only 1 week in the entire month of May that the children could go to school for all 5 days.			
							The ward I am in votes at Royston Town Hall, the Town Hall was practically empty for most of the election days, its a very large space. I personally feel that the hall could be divided with a temporary partition to allow constituents of Palace ward and Meridian ward to vote in the Town Hall which is fully acessible to everyone also.			
							This also means that the children do not have to miss school. I dont think it reflects well that parents face fines for taking their children out of school but the council can just close the school as and when for voting.			

Polling Station	Parish	Ward	Area Committee	Electorate	Consultee	By	Proposal / Comment	Alternative Proposals		Proposals	Recommendations
Icknield Walk First School		Royston Meridian	Royston	2685	David Paterson, Parent	Email	I wish to request consideration be made for the location of Polling District DAA (Royston Meridian) which is currently at Icknield Walk First School Poplar Drive.				
							Due to the structural arrangements of the school building, the school is closed to all students on polling days, impacting their education adversely, and causing organisational and financial difficulties for parents.	Move to 1. Youth Centre on Meridian School Site. 2. Royston Leisure Centre			
							Alternative venues could be:				
							- The old 'youth centre' on the Meridian School site - this is separate from the main building accessible directly inside the school gate				
							- A section of the main hall at the Royston Leisure Centre - this has good access and parking making it accessible to all.				
Icknield Walk School		Royston Meridian	Royston	2685	Ian Brown, Elector	Email	Please can Icknield walk primary school Royston no longer be used as a polling station on election days as the school has to close to pupils , not a good use of a school , could you please use the girl guide hut in Garden Walk instead, which is still in the same ward and has no effect on pupils education	Move to girl guide hut, Garden Walk - No Parking Yellow lines			
Icknield Walk School		Royston Meridian	Royston	2685	Lee-Ann Sapsford, Parent	Email	I would like to register my thought that voting locations in N Herts (Royston) should be changed do they do not include Icknield walk first school.	No alternative sited			
							The 2 elections this year in quick succession caused great disruption and frustration to ourselves as a 2 parent working family.				
Icknield Walk School		Royston Meridian	Royston	2685	Jane Sherwood, Head Teacher	Email	I am writing as a head teacher of a Icknield Walk First School which has to close when it is being used as a polling station, as our hall where the polling takes place is in the middle of the school building. I can understand why we are deemed to be the most appropriate place for our area, however closing the school can be disruptive to the children's learning and is not very popular with the parents! The only other places I can suggest as alternative venues are the Guide Hut on Garden Walk or the Leisure Centre, but I am aware that they are a bit of a distance from us.	1. Guide Hut - 2. Leisure Centre			
							If there is nothing that can be done we will of course continue to provide a venue.				
Icknield Walk School			Royston	2685	Philip Asher, Parent	email	I write to share views about existing polling place arrangements for Icknield Wall First School.				
							The school closes entirely for the day since the leadership deem it unsafe to open. This dislocates over 300 children from their right to a day of education. The school does not replace this lost day, citing that it is impractical to do so.				
							As a parent and resident in this area, it is hugely inconvenient to close the school and requires myself or my wife to use a day of holiday entitlement to care for our children. We'd rather use a holiday day for an actual holiday.				
							We vote by post and have not used a polling station since moving to Royston 11yrs ago.				
							There is a very suitable Guide Hut only 2minutes walk from Icknield Walk First School (located on Garden Walk). The hut has all facilities required and no doubt the Guide Association would appreciate the opportunity to receive additional income afforded a polling place, and a chance to play this role in the community. This would remove any need to use the school and thus allow the children to receive their education uninterrupted by politics.				
							I trust this comment is helpful. I look forward to the outcome in hope that this year I will not need to take a day of holiday leave in order for democracy to take place!				

Polling Station	Parish	Ward	Area Committee	Electorate	Consultee	By	Proposal / Comment	Alternative Proposals	Proposals	Recommendations
		Hitchin Walsworth	Hitchin		Chris Parker, Elector	Email	All seems well in Walsworth.			No Action Needed
Tannery Drift School		Royston Heath	Royston	2576	Jean Green, Councillor	Email	Hello I was asked about places to hold the polling station for Heath ward Royston - Toby at The Heath Sports Club is happy to have the station sited in his club. This may be good solution with plenty of parking and very well known.	Move to Heath Sports Centre	<p>The Current polling station is located towards the east of the polling district , problems have been experienced with the security of the children during Polling days and carparking is limited. Various alternatives have been looked at . Royston Bowls Club is unavailable , the Bowling Calendar starts in May and there is a full itenarary of matches so they could not guarantee use. The Heath Sports Club does not have a seperate room for use as the serving area , coffee machine and the dishwasher would be in constant use and this area runs along the top of both dining areas. There are also large patio type windows that do not have covering and privacy could not be guaranteed. The Army Cadet Hut in Tannery Drift is of suitable size and has all facilities however, the hall is dark and cold with little natural light. Royston Golf Club can offer a seperate private room of good size with its own entrance onto the car park.</p>	It is recommended that the polling station be moved from Tannery Drift School to Royston Golf Club.
Tannery Drift		Royston Heath	Royston	2576	Hannah Cooper, Elector	Email	I want to express my views regarding the polling station at tannery drift school.			
							I understand it is in a different building to where the children are but i an shocked every year that the children are still expected to go to school whilst this is happening. The security at the school is rediculously laxed with the security chap when there is one spending most of his time standing on his phone.			
							It disrupts school drop off and pick up and i feel the station would be better placed at the army cadet hut next door.			
							Thank you for reading my email.			
Grange Youth Wing		Letchworth Grange	Letchworth	1436	Kelly Rosenwink, Pre School Manager	Email	I am the manager of Tiny Hands Pre school in Letchworth and we have just taken over the lease of the Youth wing on pelican way SG6 4NR.	No alternative sited		
Grange Comm Centre				3922	Caroline Davis, Tiny Hands		It has previously been used as a polling station and was vacant.			
							The main hall at the community centre is also used as a polling station so there are 2 polling stations in this one area.		<p>Currently two polling stations are housed within the Grange Community Centre (3922 electors) and one within the Youth Wing (1436 electors). Grange Community Centre would struggle to accommodate the 3 polling stations within the one hall. These polling stations serve the whole geographical area known as "The Grange". These facilities are owned by NHDC and have use as a polling station in the contracts. There are no other suitable facilities within the ward. It is recommended that the polling stations remain within the Grange Community Centre and Youth Wing.</p>	
							We are in the middle of a huge expensive refurbishment on the whole building to make it fit for purpose to use as a Pre school.			No Action Needed
							I am putting forward the request for the Youth Wing to no longer be used as a polling station going forward due to the following reasons:			
							1- A large amount of expensive equipment will be in the building so we would need a member of staff to be present at all times if it was used.			
							2 - The children using the setting come 5 days a week so the session would have to be closed if polling were to take place causing us a financial loss and the working parents that use our setting would have to find alternative childcare.			
							3 - Safeguarding of our children is paramount and it would not be safe for them if the public had access to the building with all their personal details on view.			
							4 - The equipment will be set out permanently so there will not be any space for the polling booths to be put up.			
							Please do not hesitate to contact me if you need any further information on this matter.			

Polling Station	Parish	Ward	Area Committee	Electorate	Consultee	By	Proposal / Comment	Alternative Proposals	Proposals	Recommendations
The Annex, LGC Academy		Letchworth South East	Letchworth	1499	Mike & Sheila Steele	Email	Our polling station is the Little Stars Nursery in Alison, off Radburn Way. We are not happy with the way this is set up, in fact we have debated whether to make an official complaint.			
							The last 2/3 times we have gone to vote, there has been a Labour party activist sitting in the vestibule area asking for our name and address. We have always refused this as we felt we were being intimidated. However on the last occasion the activist was only about 3 feet away and could hear everything that was being said. I think this is illegal. I am told they shut the door between the voting area and the vestibule, but this hasn't been happening, even then they can hear what is being said. Either the polling station should be moved into the junior school or the Labour party member should remain outside. No other political party was in attendance.		Reiterate at training that Polling station doors are to remain closed at all times during the Poll. Tellers are to remain outside the polling station	No Action needed
							I know that in other areas in the past there was always a policeman on duty inside the voting area, but I understand why this is no longer an option			
Baptist Church Hall		Hitchin Priory	Hitchin	2001	Sean Jones, Elector	Email	I am content no changes are proposed for the Hitchin Priory polling station at Baptist Church Hall, Upper Tilehouse Street, Hitchin			No Action needed
Whitehill School		Hitchin Highbury	Hitchin	3311	Suzanne Godfrey,Electro	Email	My opinion for the consultation is to keep it as it is. We've found it very convenient. Our polling station is Whitehill School, Hitchin			
Whitehill School		Hitchin Highbury	Hitchin	3311	Helen Armitage, Elector	Email	I would like to suggest that Whitehill school in Hitchin no longer be used as a polling station, this area has a perfectly adequate community centre on St John's Road that could be used instead, meaning that the school wouldn't have to close which does cause problems for working parents.	St.Johns Community Centre	The polling station is to the south of a mostly residential area there are 2 polling stations within the one building. St.Johns Community Centre already houses a polling station for a different ward. The building is not suitable for 3 polling stations, this would cause voter confusion and there is only a small carpark that would not be adequate during busy times. After discussion with Steve Mills at the School and given the lack of representations it is recommended that the Polling stations remain at Whitehill School.	No Action needed
Not Specific					Tim Scales, Elector	Email	I'd like the following feedback regarding your public consultation;	No alternative sited		
							I would humble suggest that if a school has to be closed so that it may be used as a polling station then that school is not a suitable location for a polling station. Due to the wonderful political climate we find ourselves in there are currently multiple elections per year and the burden on working parents who have to take time off when schools are shut is a significant problem			No Action needed
Not Specific		Hitchwood, Offa & Hoo	Sth Rural		David Barnard, Councillor	Email	This ward was formed as an amalgamation of three separate wards, adjoining each other. The Councillors who represented each of these wards, conjoined to represent the new area. The result has been a greater workload for all, including an enormous rural area, with many Parishes, etc., to control.			
							To date, this has been covered very effectively, and no change is desired.			
							However, it may be, that east of Luton sites could come into the emerging Local Plan, and other substantial sites will be developed across the ward, within St. Ippolyts, Pirton, Whitwell, Offley, some of which are currently under construction, or recently completed.)			
							But, at this time, I see no reason to add to your workload by suggesting any amendments.			
							I will confer with my ward colleagues, but I expect that we will agree on the Polling Stations, as present.			No Action needed
Not Specific		Hitchwood, Offa & Hoo	Sth Rural		Faye Frost, Councillor	Email	I fully support Cllr Barnards comments. Hitchwood Offa and Hoo covers by far the largest area in the District, with around 7 parish councils to attend every month. It is a massive workload to be covered by 3 elected members.			No Action needed
							At this time, I dont see any reason to amend the polling stations in this ward. They are well locates and known by residents			

Polling Station	Parish	Ward	Area Committee	Electorate	Consultee	By	Proposal / Comment	Alternative Proposals	Proposals	Recommendations
	Codicote			2761	Lorraine Ellis, Parish Clerk - Codicote	Email	The letter states that the review commenced on 14th August and will run until 16th September 2019. Unfortunately the Parish Council do not hold any meetings in August and their next meeting will not be taking place until 24th September. Could your deadline please be extended to 25th September to enable Codicote Parish Councillors to discuss the matter - you will appreciate that a week has been lost between the start of the review (14th) and your letter advising us of the review (21st).			No Action needed
	Radwell		Baldock	94	G T Kingsley	Email	The current arrangements for Radwell seem satisfactory and no changes are proposed			No Action needed
St.Georges Hall		Letchworth East	Letchworth	2097	Christine Clements, Parish Administrator	Email	Clulow Room, St George's Hall, we have no objections continuing as a polling station, we are disabled friendly and have toilet facilities.		The Returning Officer would like to thank St.George's Hall for their continued support	No Action needed
Weston Village Hall		Weston & Sandon		916	Christine Adams, Bookings Secretary	Email	As the representative of Weston Village Hall (bookings secretary), I confirm that we are happy with our current situation with NHDC. WVH has easy access, easy parking and sits centrally in the village. I myself usually liaise directly with the officer in charge, and this has proven to work well.		The Returning Officer would like to thank Weston Village Hall for their continued support	No Action needed
Kimpton Memorial Hall				1793	Carina Helm, Parish Clerk	Email	Kimpton Parish Council supports the continued use of Kimpton Memorial Hall as a polling station for the parish of Kimpton. It has a central village location with free car parking facilities and disabled access so suits the needs of all residents.		The Returning Officer would like to thank Kimpton Parish Council for their continued support	No Action needed
Rushden Village Hall				201	Kate Heath PC	Email	I am writing to you as a Parish Councillor for Wallington Ward, Rushden and Wallington PC.			
Wallington Village Hall				124			Wallington has no public transport.			
							Approximately 15% of households in the village contain at least one adult who does not drive.		The Returning Officer would like to thank Rushden and Wallington Parish Council for their continued support	
							Approximately 25% of our residents are retired.			
Page 23							We have a number of residents who are elderly and frail or have disabilities, including one person who is a permanent wheelchair user.			No Action needed
							For all of these reasons, I believe it is very important that we should keep our current polling station in Wallington Village Hall. The Village Hall is central to the village and is highly accessible, with completely level, step-free entry. There is also an adapted toilet for disabled visitors.			

Polling Station	Parish	Ward	Area Committee	Electorate	Consultee	By	Proposal / Comment	Alternative Proposals	Proposals	Recommendations
Lordship Farm School		Letchworth South East and South West	Letchworth	3622	Ben Parry, Headteacher	Email	In response to your letter of 21 st August 2019, with regards to the review of polling districts, polling places and polling stations 2019, we would like to make the following representations.			
							Lordship Farm Primary School is currently used by the local authority as a polling station. Over the last few years as the school has expanded to two form entry across all year groups, we currently have 452 children on roll, using the school as a polling station has become increasingly difficult and disruptive for the day to day running of the school and the safety of the children, for the following reasons:		The polling station serves 2 wards and is situated to the south of a residential area . Various alternatives have been researched. St Christophers do not have a separate room available and are concerned with safeguarding. Letchworth Golf Club do not have a suitable room available. Attempts to contact Letchworth Corner were unsuccessful. Cloisters Hall has a suitable room with seperate access and a large carpark. The Dining hall is bright and can accommodate the two required polling stations.	The recommendation is that the polling stations currently at Lordship Farm School be moved to the Cloisters.
							· No assemblies can be held as the polling station uses the schools only hall.			
							· Music lessons cannot be conducted in the designated rooms at the back of the school due to safeguarding. Music teachers are cut off from the main school and this entire area is open to the public. As there is little or no space available in the main school as an alternative place to conduct music lessons, the school has to cancel them.			
							· PE lessons that are normally held in the school hall have to be cancelled.			
							· All clubs before and after school have to be cancelled.			
							· The rooms at the rear of the school hall are the only areas available for meetings and counselling sessions, these again have to be cancelled on polling days due to safeguarding risks.			
							· If the school is used as a polling station and the weather is wet, we have no area for our reception class children to play during the lunchtime period, thus forcing us to return them to their classrooms for the duration of the lunch break.			
							· The fire door in the school staff room into the main school cannot be locked for obvious reasons. This leaves the school open to the public and again poses a huge safeguarding risk. Increasingly polling station staff access the school through this door to use the staffroom kitchen facilities which is totally unacceptable and despite numerous attempts from us to ask them to not.			
							· Signage to the polling station entrance is usually poor resulting in countless members of the public trying to access the polling station via the main school reception area. Staff are frequently met with rude replies from the public when it is explained that they have come to the wrong entrance.			
							· We have to ensure and pay a member of our staff to unlock the school early on polling day and to again attend in the late evening to close and secure the school.			
							· The school is never left in the clean and tidy state that we hand it over to the polling station staff. School staff are left to clean the area to make it safe for the children and staff to use the following day.			
							Taking into account all of the above we would like to make representations to have the school removed as a polling station for North Herts, due to the severe disruption and obvious safeguarding issues this causes the school.			
CCE/CCC/CCA/CC B			Letchworth		Martin Stears-Hanscomb,Kate Aspinwall, Adem Ruggerio-Cakir Cllrs	Email	I am emailing on behalf of my colleagues – Cllr Kate Aspinwall and Cllr Adem Ruggiero-Cakir, Councillors for Letchworth South East Ward with two proposals.			
							1. To include the Polling District CCE within CCC. This was a hangover from a previous boundary change and is in the same Ward and County Division as well as voting at the same polling station.		The polling district of CCE was created during a boundary review and sits within polling district CCC. There is currently no necessity for this polling district to be separate from CCC.	It is proposed that the polling district CCE be incorporated into polling district CCC.
							To transfer Ivel Court from CCA to CCB and to consider also transferring Hadleigh from CCA to CCB. In both cases the polling station of CCB is adjacent to the properties in question. The CCA polling station is at some distance from the properties		The polling station at Jackmans old Library is out of area and serves CCB (1885 electors) The proposed change incorporating Hadleigh and Ivel Court will move 85 electors from CCA (1089 electors) to CCB. The road of Hadleigh seems to form a natural boundary and could be incorporated into Polling District CCB without elector confusion.	It is therefore recommended that the areas known as Ivel Court and Hadleigh be moved from Polling District CCA to CCB

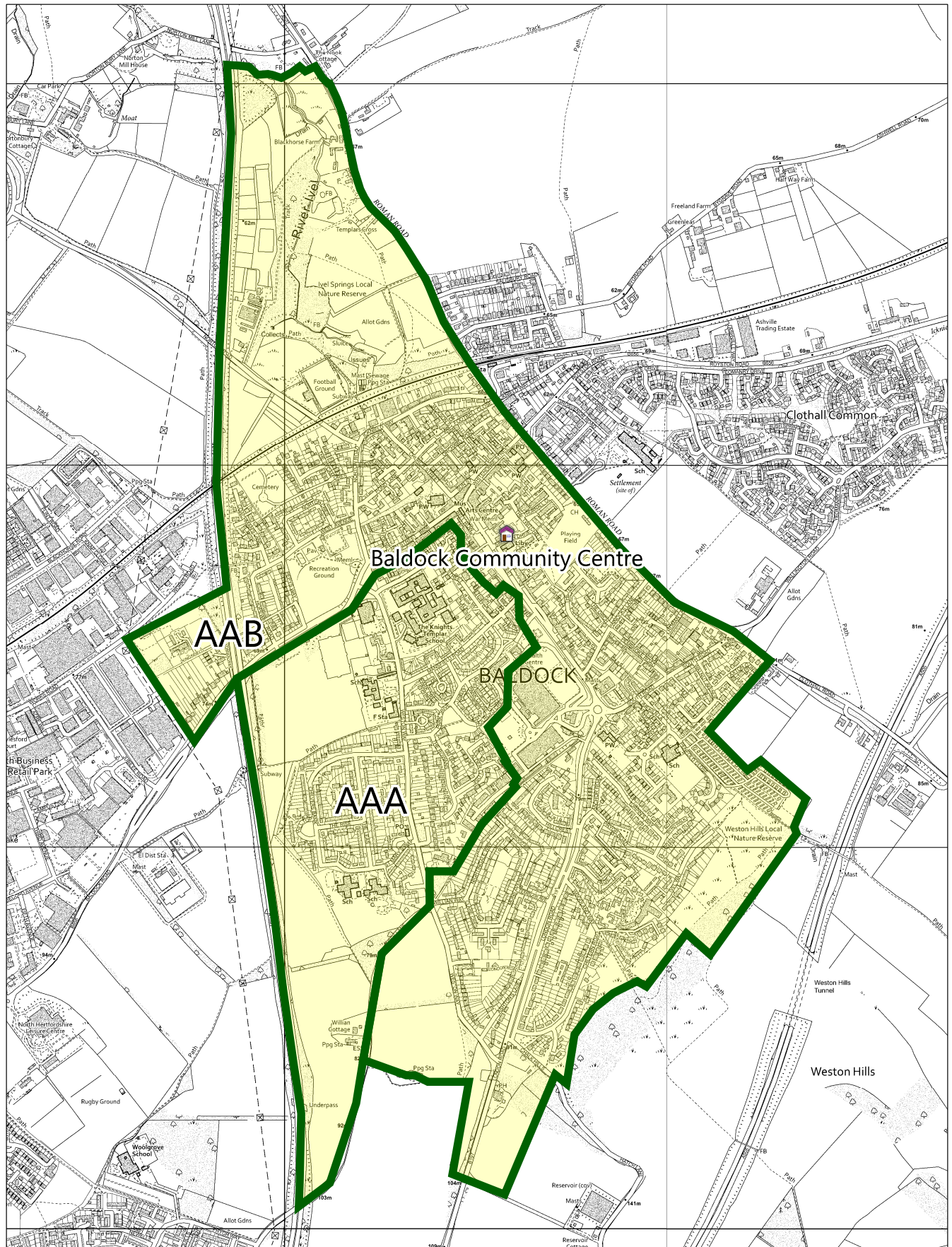
Polling Station	Parish	Ward	Area Committee	Electorate	Consultee	By	Proposal / Comment	Alternative Proposals		Proposals	Recommendations
Westmill Community Centre			Hitchin	3518	Mrs M Furr	Letter	In reply to your letter concerning polling places and stations. I spoke to three separate groups at the Community Centre at Westmill, Tuesday Friendship group, Weds Bingo and Walsworth townswomens Guild who use our centre. The Westmill groups were unanimous in their preference for the polling station to stay at the Community Centre as it is easy to find and has good parking facilities. The Walsworth group was also quite satisfied with the provision				No Action Needed
Barley Town house			Royston	524	Mel Chammings PC	Email	Thank you for your correspondence consulting on the 5 yearly review of polling arrangements.				
							Barley Parish Council considered the current arrangements of polling district boundaries, and access to and location of our polling station in Barley at their September meeting.			The Returning Officer would like to thank Barley Parish Council for their continued support	
							The councillors had no representations to make about the current arrangements which were considered to be satisfactory.				No Action Needed
							Coombes Community Centre is currently used as a polling station and until a new lease was signed about 18 months ago we were reimbursed for centre hire and our costs.				
							The current arrangement means the centre is used by NHDC for polling at no charge at all and as a result of this the centre loses income from hirers of approximately £100.				
							The centre receives no subsidy from NHDC and has to pay all it's costs from income, but as mentioned we get no income on polling days. So this means the RCA and centre which is a registered charity is subsidising the polling activity within the building. The charity incurs costs every time the centre is used for polling.			Coombes Community Centre is a NHDC owned building and has in the lease a clause that the Returning Officer can use the facility, free of charge on Polling Day . The loss of income was reflected in the lease negotiations	
							There are costs involved in consumables such as heating, lighting, water and toilet use and furniture used by the polling staff. So having the polling here at the centre is a cost to the charity and I would like to suggest it is moved elsewhere so we can continue our business uninterrupted and not be subsidising NHDC.				
							In the nearby vicinity is an Academy School, a Scout Hut and a Children's Centre and an evangelical church, all of which may be able to provide a venue for polling day.				
Coombes Community Centre			Royston	2521	Gillian Morland, Centre Manager	Email	The community centre is a perfect venue with ample car parking and toilet & kitchen facilities, with full disabled access, but I would also appeal that if this was to continue that we could at least claim £200 costs for loss of income and costs of consumable and related staff costs. This would mean NHDC are still using the centre rent free, but just reimbursing the costs.				No Action Needed
32 Representations											

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Baldock Community Centre - Baldock Town Ward

Baldock Community Centre, Large and Small Hall,
Simpson Drive, Baldock, Herts, SG7 6DH

NORTH HERTFORDSHIRE DISTRICT COUNCIL



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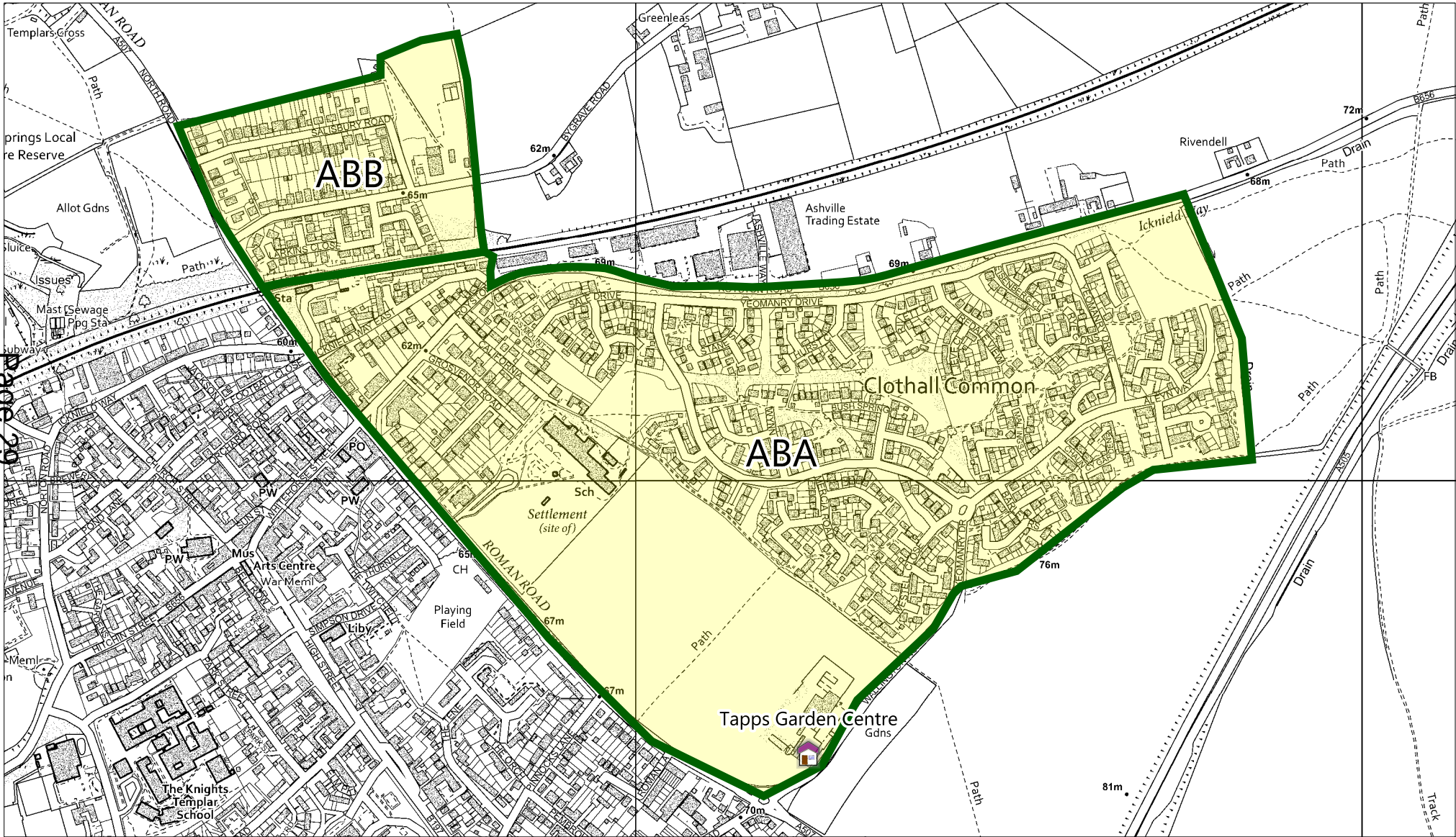
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**Tapps Garden Centre -
Baldock East Ward**

NORTH HERTFORDSHIRE DISTRICT COUNCIL



Tapps Garden Centre, Wallington Road,
Baldock, Hertfordshire, SG7 6RS



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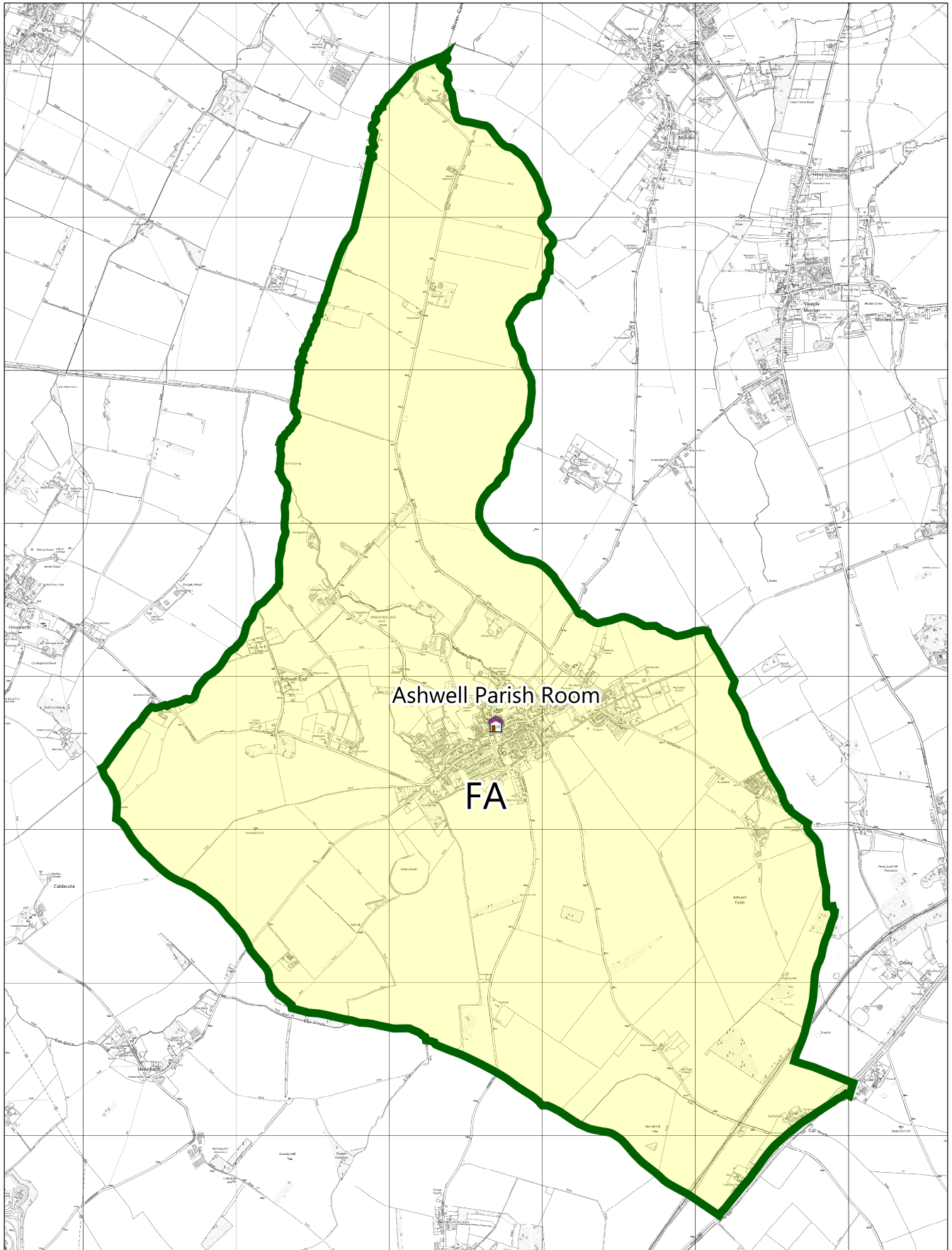


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Ashwell Parish Room - Arbury Ward

Ashwell Parish Room, Swan Street,
Ashwell, Herts, SG7 5NY

**NORTH HERTFORDSHIRE
DISTRICT COUNCIL**



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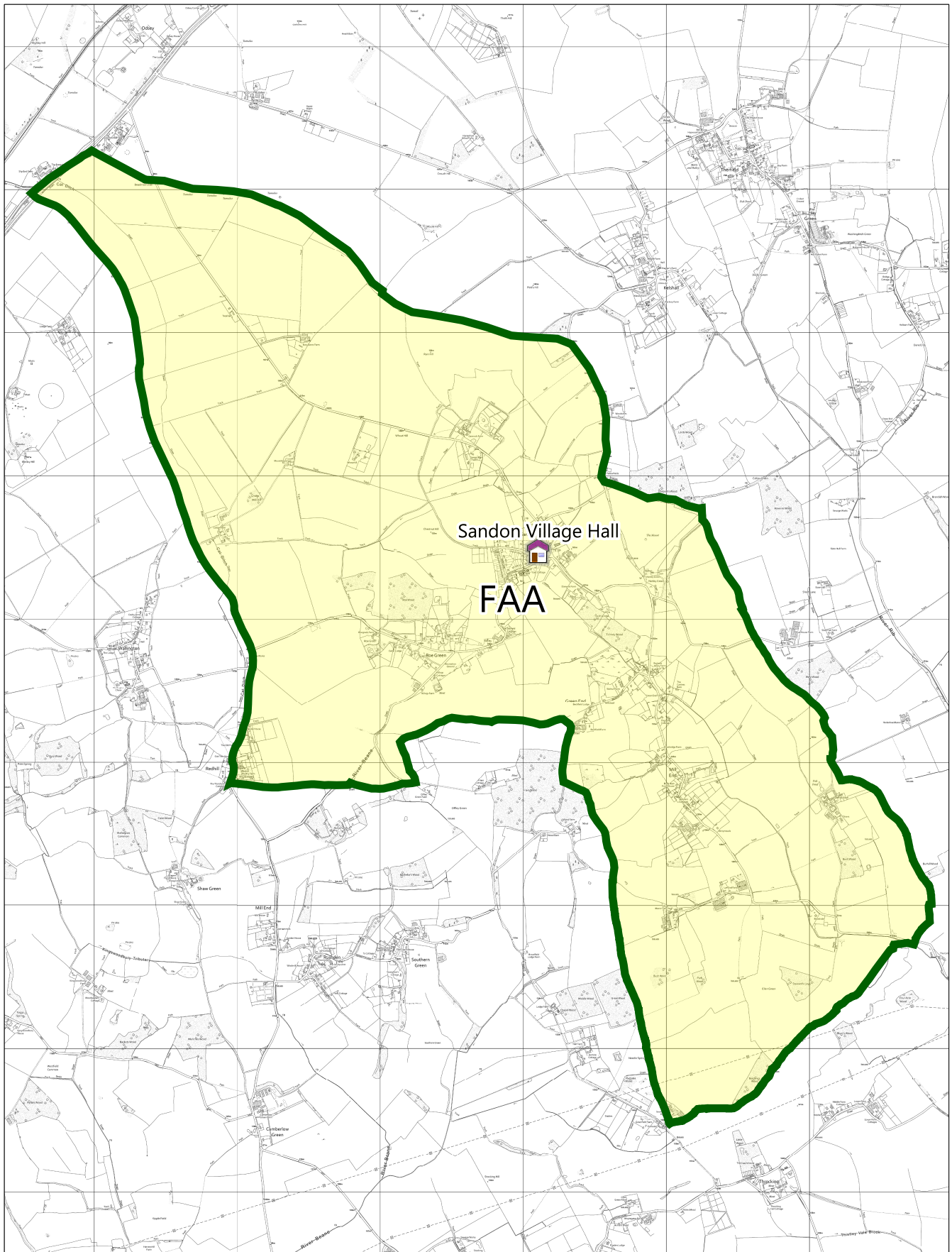


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Sandon Village Hall - Weston and Sandon Ward

Sandon Village Hall, Payne End,
Sandon, Herts, SG9 0QU

**NORTH HERTFORDSHIRE
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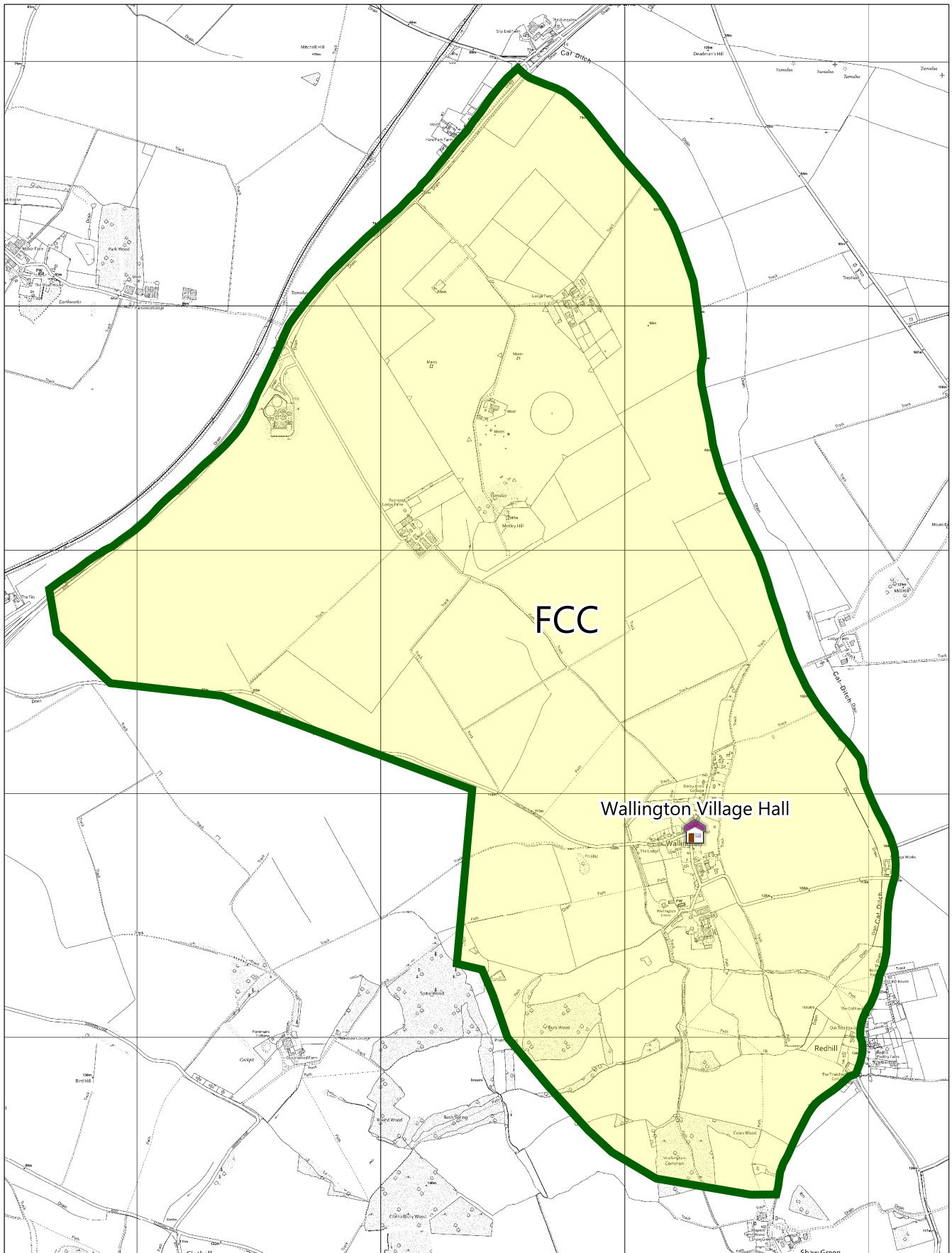


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Wallington Village Hall - Weston and Sandon Ward

Wallington Village Hall, The Street,
Wallington, Herts, SG7 6SW

NORTH HERTFORDSHIRE DISTRICT COUNCIL



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The Old Forge at Manor Farm Yard, Church Lane,
Bygrave, Herts, SG7 5EE



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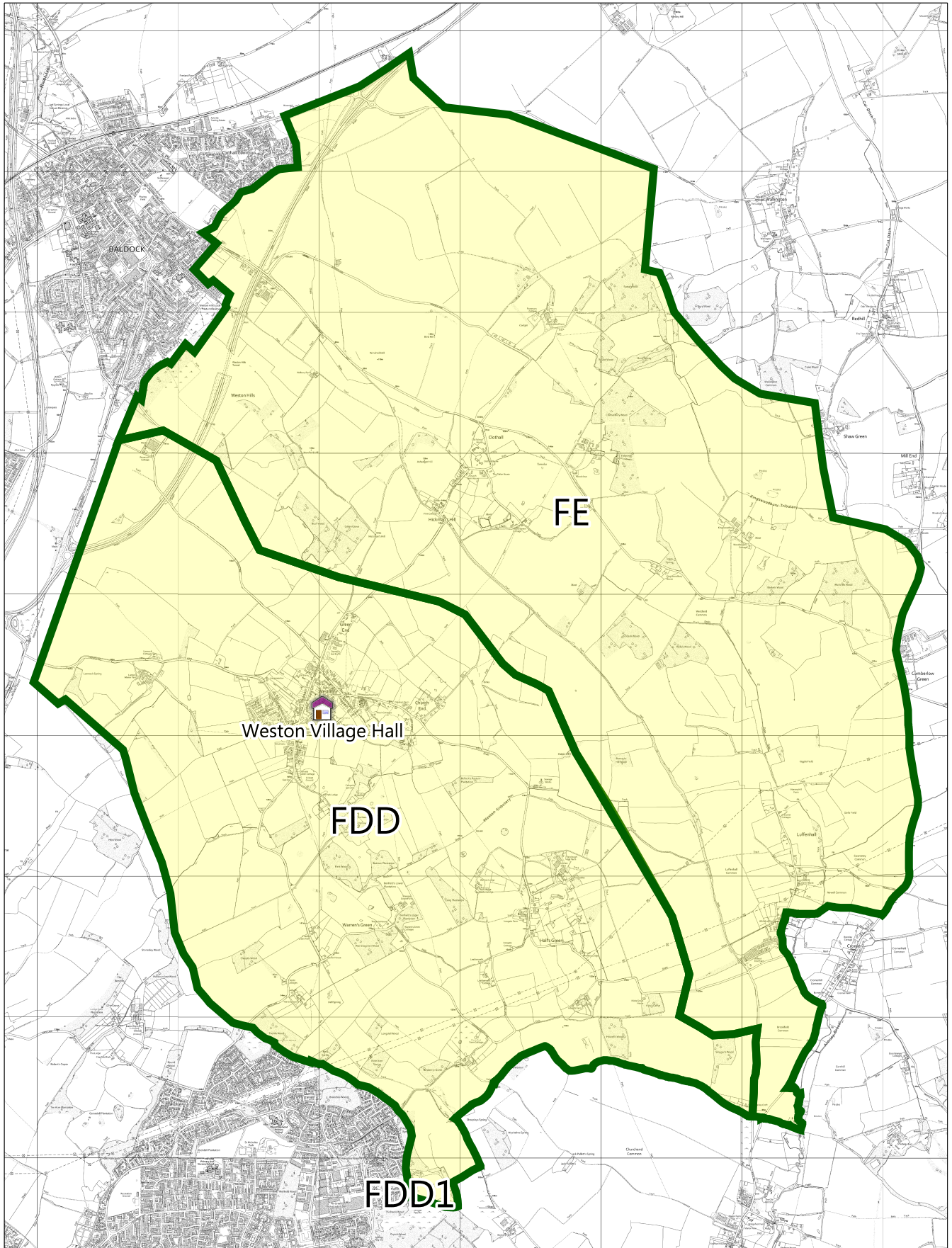


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Weston Village Hall - Weston and Sandon Ward

Weston Village Hall, Maiden Street,
Weston, Herts, SG4 7AA

**NORTH HERTFORDSHIRE
DISTRICT COUNCIL**



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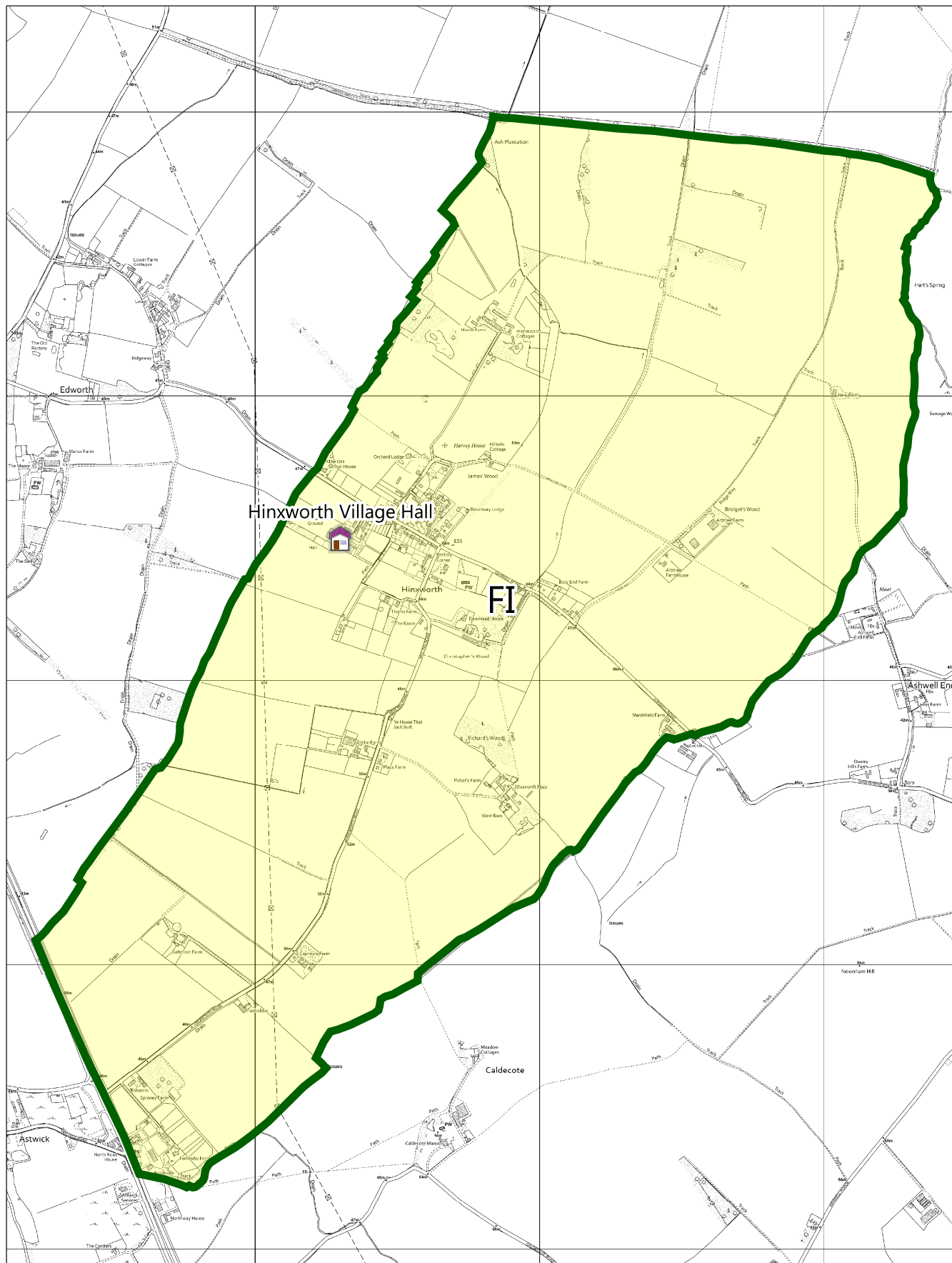


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Hinxworth Village Hall - Arbury Ward

Hinxworth Village Hall, Francis Road,
Hinxworth, SG7 5HL

NORTH HERTFORDSHIRE DISTRICT COUNCIL



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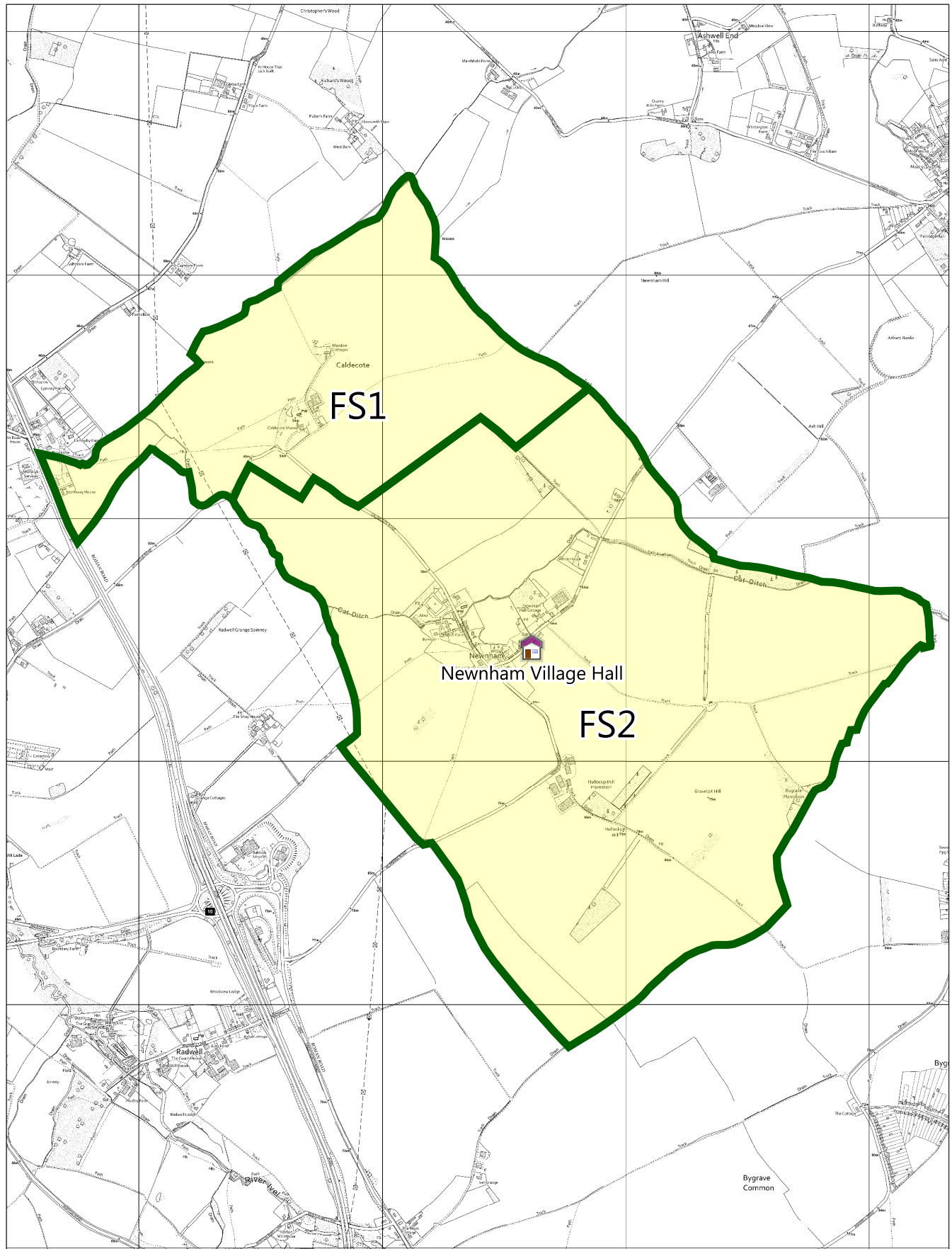


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Newnham Village Hall - Arbury Ward

Newnham Village Hall, Ashwell Road,
Newnham, Herts, SG7 5JX

**NORTH HERTFORDSHIRE
DISTRICT COUNCIL**



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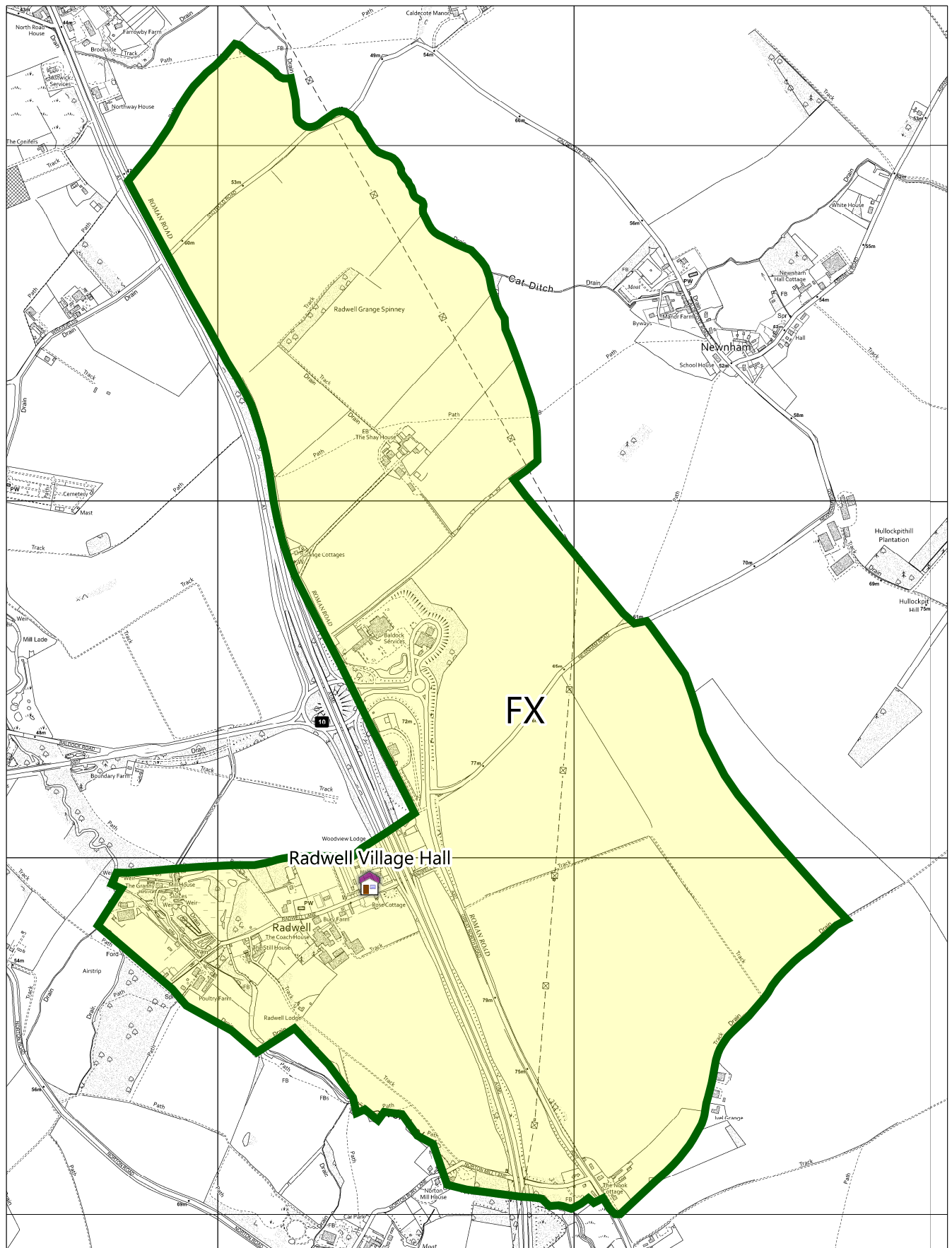


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Radwell Village Hall - Arbury Ward

Radwell Village Hall, Radwell Lane,
Radwell, Herts, SG7 5EP

NORTH HERTFORDSHIRE DISTRICT COUNCIL



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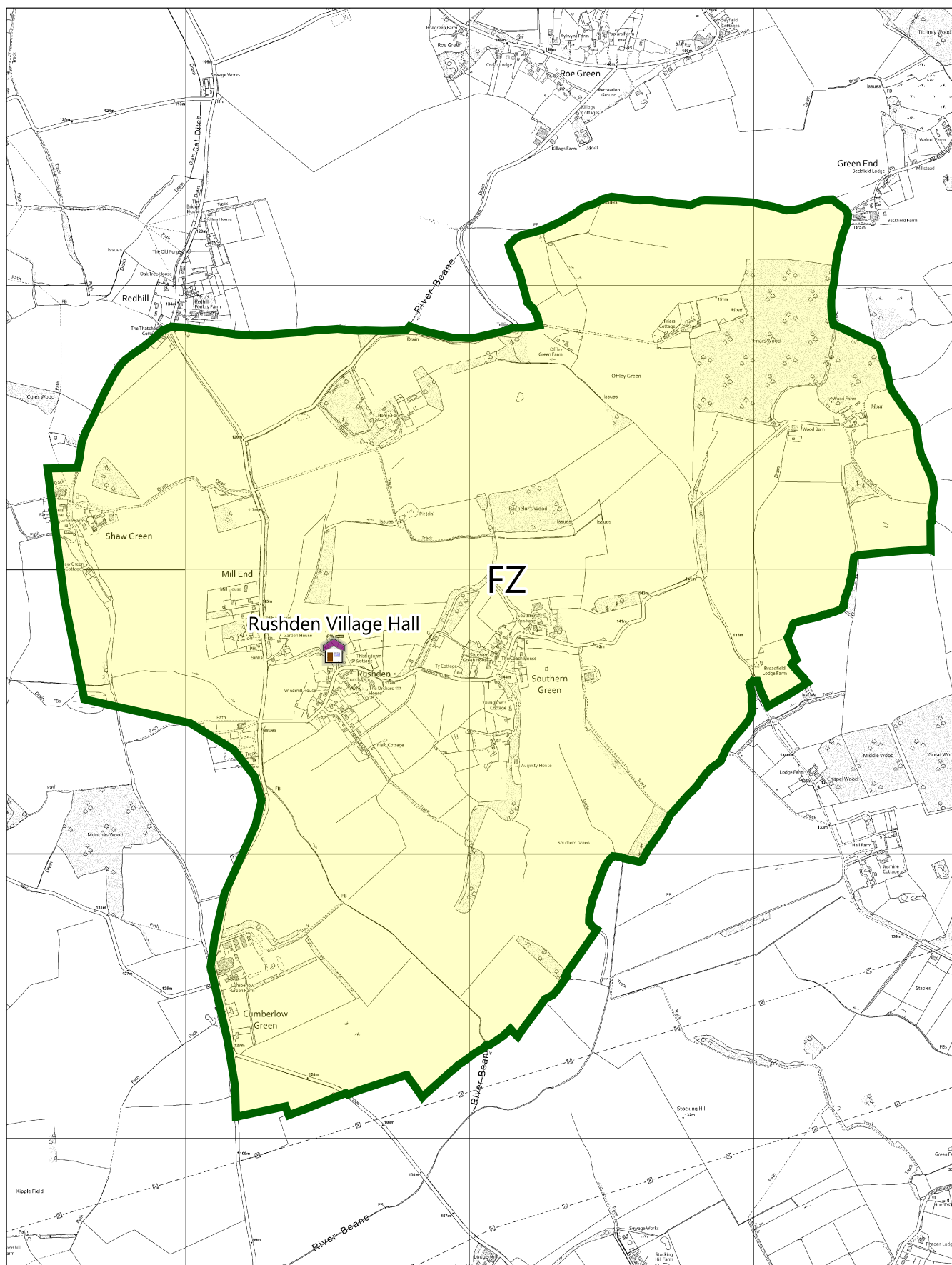


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Rushden Village Hall - Weston and Sandon Ward

Rushden Village Hall, Rushden,
Buntingford, Herts, SG9 0NS

**NORTH HERTFORDSHIRE
DISTRICT COUNCIL**



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**BALDOCK AND DISTRICT COMMITTEE
7 OCTOBER 2019**

PUBLIC DOCUMENT

**TITLE OF REPORT: ANNUAL UPDATE ON S106 OBLIGATIONS FOR HITCHIN
COMMITTEE**

REPORT OF: DEVELOPMENT AND CONSERVATION MANAGER

EXECUTIVE MEMBER: PLANNING AND TRANSPORT

COUNCIL PRIORITY: ATTRACTIVE AND THRIVING

1. EXECUTIVE SUMMARY

- 1.1 This report provides Members of the Baldock and District Committee with the annual update on the details of progress made on all Section 106 Obligations within the Baldock and District Committee area during the financial year 2018/19.
- 1.2 Unlike previous reports the format of the information presented has been changed to more accurately reflect the diminishing role of discretionary Section 106 funds, that unilateral undertakings are very rarely received and changing restrictions around the collection and distribution of funds.
- 1.3 The information provided in the associated tables reflects this change of emphasis. Tables 1 and 1a set out the details of all new Section 106 Obligations entered into between developers and the Council during the financial year 2018/19 within the Baldock and District area. Table 2 sets out details of all payments allocated in Baldock from retained funds during the financial year 2018/19. Table 3 and 3a set out details of remaining funds that have yet to be allocated for Baldock and villages within the Baldock and District area (see appendix 1).
- 1.4 The report also sets out the current position with respect to changing legislation, how future planning policy may reflect this and outlines progress of a revised strategy to seek wider community and ward Member involvement in identifying relevant projects at the earliest possible stage in the planning process.

2. RECOMMENDATIONS

- 2.1 That Members note the content of this report.
- 2.2 That Members agree that a report shall continue to be presented on an annual basis to the Area Committee, which sets out full records of all Section 106 activity for the preceding financial year and which reflects changes in legislation and practice.
- 2.3 That, other than where a contribution has been negotiated for a specific purpose or project, Ward Members of the area where the Section 106 Obligation or Unilateral Undertaking funding is generated and the Area Committee be consulted prior to funding being allocated away from that area. Members must note that the discretionary funds are rapidly diminishing and will not be replaced under current legislation and practice, for reasons that are set out in this report.

3. REASONS FOR RECOMMENDATIONS

- 3.1 To ensure that there is a robust system for negotiating and managing Section 106 Obligations and Unilateral Undertakings, that records activity for each financial year and is placed in the public domain.
- 3.2 To ensure that the process is kept under constant review and Member scrutiny and that the risk associated with this activity is managed in an appropriate manner.

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 It is not considered that an alternative viable option is available for the Council to manage and maintain records of Section 106 agreements and Unilateral Undertakings.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

- 5.1 This report is being presented to each Area Committee so that all Ward Members are fully aware of the progress and updated in relation this matter. No external organisations have been consulted.

6. FORWARD PLAN

- 6.1 This report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

7. BACKGROUND

- 7.1 The Council introduced a Planning Obligations supplementary planning document (SPD) in 2006 giving a formula for developers to calculate what their Section 106 costs might be. Its introduction has led to the majority of sites within the District since 2006 contributing towards the cost of infrastructure. Unilateral undertakings are a particular type of obligation under Section 106 that are only signed by the developer, instead of bilaterally by both the Council, and the developer.
- 7.2 The main objective of the SPD was to ensure that the additional demands upon infrastructure, services and facilities from new development are provided for and are put in place at the right time and contribute to the Council's priorities and capital programme.
- 7.3 The Community Infrastructure levy (CIL) regulations came into force in April 2010. It is unlikely that the Council will adopt a Community Infrastructure Charging Schedule for the foreseeable future and certainly not for strategic sites and sites which have specific local infrastructure demands. A decision whether to adopt a CIL charging schedule will also depend on regulations at that time, bearing in mind that the government has revised CIL regulations every year since their inception in 2010 giving no consistency to how a local planning authority can plan its implementation.
- 7.4 The implementation of the changes to the Community Infrastructure Levy Regulations introduced in April 2015 with regard to the pooling limits has meant that the 'tariff' system used to calculate contributions as set out in the SPD is now principally used only as a negotiating tool associated with a specific infrastructure project, otherwise it has little or no relevance. Members will note that this pooling restriction has been lifted as of 1 September 2019.
- 7.5 It has been agreed previously that annual reports on the status of the agreements be presented to the Area Committees so that Members are fully aware of the infrastructure projects the contributions are used towards in their particular area.

8. RELEVANT CONSIDERATIONS

8.1 Current legislation

- 8.1.1 The Community Infrastructure Levy (CIL) regulations set out three statutory tests which must be satisfied in order for planning obligations to be required. These tests are also set out within The National Planning Policy Framework (NPPF) which came into force on 28 March 2012 and repeated in the latest version of the NPPF (February 2019). The three statutory tests are as follows:
- **Necessary to make the proposed development acceptable in planning terms;**
 - **Directly related to the proposed development; and**

- **Fair and reasonably related in scale and kind to the proposed development**

8.1.2 The pooling limit introduced in April 2015 applied to any obligation which was completed after 6 April 2010. From 6 April 2015, in the determination of a planning application after this date the local planning authority was not allowed to request S106 funding for an 'infrastructure project' or 'types of infrastructure' if more than **5** obligations since 6 April 2010 have already been committed to that project.

A 'type of infrastructure' relates to the categories set out in the Council's SPD and is as follows:-

- community centre/halls;
- leisure facilities;
- play space;
- pitch sport;
- informal open space;
- sustainable transport; and
- waste collection facilities and recycling.

There is also provision for contributions towards public realm from non-residential development.

8.1.3 The Housing White Paper (February 2017) indicated that CIL was to be reviewed in Autumn 2017 in preparation for the Budget which was to include reform of S106 Obligations. This review was completed in September 2018 and one of its key recommendations was to abolish the 'pooling' restriction as it has the effect of preventing local planning authorities from considering the cumulative effect of developments on key services and infrastructure. The government had indicated that it would introduce legislation to remove the pooling restrictions which would represent a positive reform by providing more scope for Section 106 Obligations but also less incentive to adopt a CIL tariff as a result. The limitation was finally lifted by revisions to relevant regulations on 1 September 2019. The implication for this loosening of restrictions are being considered by officers and will be reflected in the forthcoming new Supplementary Planning Document relating to Planning Obligations. It is anticipated that draft document will be presented to Cabinet in December 2019 before being submitted for wider consultation.

8.2. Implications for the collecting of infrastructure contributions

8.2.1 The pooling restrictions related to the determination of planning applications after 6 April 2015 but it did not prevent:-

- i) the pooling of the contributions from more than 5 obligations which have been completed since 6 April 2010. This means that already collected S106 money from obligations after 6 April 2010 can still be pooled more than 5 times and spent after 6 April 2015. I would also confirm that this does not affect any funds that remain from prior to 2010 which to date have either not been allocated to a specific project or the implementation and spend is beyond 2015.

- ii) payments being collected after 6th April 2015 provided the obligations were before this date and they can be allocated as at present.

- 8.2.2 I would confirm that since 6 April 2010 more than 5 obligations have already been agreed breaching the pooling limit on each of the categories in the SPD and from April 2015 no further obligations have been agreed using the 'tariff system' within the SPD.
- 8.2.3 As the agreement to contributions now relate to specific infrastructure projects it is necessary for the Local Planning Authority to be a party to any agreement so the present and future use of Unilateral Undertakings will be limited and only used in exceptional circumstances.
- 8.2.4 Negotiations to seek contributions in accordance with the legislation and in particular the tests continue but, as reported in previous years, there have been more challenges by developers citing amongst other matters the viability of a scheme and the specific need for the contributions. Given the direction from some appeal Inspectors, without a proven justification a decision is made to determine applications either with or without a reduced level of contribution.
- 8.2.5 Over the last few years, since the changes to the regulations Officers have progressed a limited number of agreements for major developments with the emphasis being the justification in order that the authority are not open to challenge. The agreed heads of terms for any application are set out in reports to the Planning Control Committee or delegated file notes associated with each planning application.
- 8.2.6 Some Members may recall that in 2017 I advised at the Area Committee meeting that the government had updated and modified the Planning Practice Guidance as of the 28th November 2014 and it stated that no contributions should be sought from developments of 10 or less units and in certain designated rural areas the Council may apply a lower threshold of 5 units or less where no affordable housing or tariffs should be sought. This restriction remains in place.

8.3 Use of existing funds

- 8.3.1 The three tests set out in paragraph 8.1.1 equally apply when allocating the monies received for the defined purpose. The applicant who has entered into a Section 106 Obligation or a unilateral undertaking has a right to seek a refund if these monies are not used for the appropriate purposes identified in either the specific agreement or the adopted SPD. Moreover, most Section 106 Obligations contain a 10 year pay back clause which the Council must meet if it has been unable to spend / allocate the funds to the identified project.
- 8.3.2 The important issue in this respect is that the spending of the contributions must be to **mitigate the effect of the development** i.e. that is the only reason for seeking contributions in the first instance.

- 8.3.3 An example of this would be an increased use and pressure on any play space within the vicinity of the site which may require additional equipment. There is no restriction for drawing down contributions from both Section 106 and UUs for a specific project subject to the recent changes in legislation.
- 8.3.4 To summarise the overall strategy for the spending of this money is principally by way of the Council's adopted capital projects and strategies e.g. the Greenspace Management Strategy which provides the background and justification for projects.
- 8.3.5 For infrastructure projects in Hitchin, outside of the control of this Council, where a commitment is shown and there is a justifiable need to improve the infrastructure, a project plan is required together with an order or receipt, before the contributions would be payable. Finally other projects have been identified and come forward through local Councillors or the Community Development Officers.

8.4 SECTION 106 ACTIVITY FOR BALDOCK AND DISTRICT: From 1 April 2018

- 8.4.1 **Table 1:** All new Section 106 Obligations entered into for Hitchin during financial year 2018/19 and up to now:

Town	Planning ref	Site Address and development	Date of Agreement
Baldock	19/00970/FP	74 Icknield Way, Baldock, Hertfordshire SG7 5AN: Erection of 52 Senior Living Apartment (Use Class C2) together with communal space, car park, bin stores and landscaping and the relocation of a substation following demolition of existing buildings as amended by plans received on 5 & 16 September 2019).	18.09.19

- 8.4.2 **Table 1a:** Agreed Section 106 provisions within the Obligations referenced in table 1 (NHDC services only). Please note that these funds are only paid to the Council as development commences. If development does not go ahead these funds will not be paid.

Town	Planning Ref	Amount and purpose	Date of Agreement
Baldock	19/00970/FP	£230,310 For affordable housing provision anywhere in the District to be allocated on advice from housing officers	18.09.19
Baldock	19/00970/FP	£16,000 For new bus stop in the vicinity of the site	18.09.19
Baldock	19/00970/FP	£1,352 For waste collection and recycling facilities associated with the development	18.09.19

8.4.3 **Table 2:** Payments allocated for Baldock town during financial year 2018/19 in relation to NHDC services following earlier Section 106 Obligations:

Town	Planning permission ref and details	Date of agreement	Amount allocated	Purpose
Baldock	09/00144/1: 36 Salisbury Road, Baldock: Erection of 4x3 bedroom semi- detached dwellings	28.08.2012	£1,971.45	Informal open space - tree works along Pepys Way side of Avenue Walk
Baldock	09/02296/1: Land off Icknield Way, Baldock: Erection 14x2 bedroom flats	Not registered	£4,810.44	Informal open space - tree works along Pepys Way side of Avenue Walk
Baldock	11/02156/1: 7-8 Meeting Place, Baldock – change of use to three bedroom dwelling	06.10.2011	£494.48	Informal open space - tree works along Pepys Way side of Avenue Walk
Baldock	13/02318/1: Hill Cottage, Royston Road, Baldock: Erection of 4 bedroom dwelling	21.11.2014	£645.29	Informal open space - tree works along Pepys Way side of Avenue Walk
Baldock	13/02319/1: Hill Cottage, Royston Road, Baldock: Erection of 4 bedroom dwelling	21.11.2014	£645.29	Informal open space - tree works along Pepys Way side of Avenue Walk
Baldock	12/00544/1: 80 Icknield Way, Baldock: Erection of 5x3 bedroom dwellings and 7x2 bedroom dwellings	28.02.2014	£5,419.67	Informal open space - tree works along Pepys Way side of Avenue Walk
Baldock	15/01357/1 and 16/03138/1: Land fronting Station Road, Baldock: Development of 50 no. residential flats	28.07.2016	£17,546.50	Informal open space – boundary fencing for Clothall Road recreation ground
Baldock	15/01357/1 and 16/03138/1: Land fronting Station	28.07.2016	£7,188.52	Waste collection and recycling associated with

	Road, Baldock: Development of 50 no. residential flats			the development
--	--	--	--	-----------------

8.4.4 **Table 3:** Current held funds for Baldock town Area that remain to be allocated - see appendix 1.

Table 3a: Current held funds for Baldock and District Villages – see appendix 1a.

8.4.5 For ease of reference I set out below remaining funds to be allocated for Baldock Town and Baldock and District villages.

Table 3: Baldock:

Community safety: £650.84

Health Care, towards expansion of Astonia Surgery: £31,044

Leisure, towards provision of skate park or BMX track: £34,106

Play Space: £29,147.47

Traffic Regulation Order (TRO) for controlled parking zone B, Bramley Street, Larkins Close and Salisbury Road: £5,103

Table 3a: Villages:

Ashwell:

Community Centres: £8,685.82

Informal Open Space: £2,576.35

Pitch Sport: £5,844.72

Play Space: £26,578.83

Sustainable Transport: £15,913.32

Kelshall:

Leisure: £1,115.15

Informal Open Space: £573.71

Pitch Sports: £523.31

Play Space: £1,061.37

Sustainable Transport: £1,881.20

Radwell:

Community Centres: £474.04

Leisure: £777.57

Informal Open Space: £469.06

Pitch Sports: £428.02

Play Space: £867.76

Sustainable Transport: £1,254.14

Sandon:

Community Centres: £964.42

Informal Open Space: £967.66

Leisure: £1014.07

Pitch Sport: £883
Play Space: £1,790.86
Sustainable Transport: £2,542.86

Weston:
Community Centres: £511.92

Play Space: £786.23
Sustainable Transport: £1,100.98

- 8.4.6 As can be seen from these tables, as a result of CIL regulation restrictions, the number of new S106 Obligations entered into in the last financial year is very low. Also the discretionary pot and available funds where some discretion is allowed as to what projects can be funded is diminishing rapidly and will not be replaced without a significant loosening of the CIL regulations. As a result of these realities and without an adopted CIL tariff the Council must look at other strategies to maximise the return of S106 funding for the benefit of our communities.

8.4.7 NEXT STEPS

- 8.4.8 To maximise future returns from S106 Obligations focus must turn to identifying relevant projects before the grant of planning permission and it is this area where work is on-going to improve the level of Member and community involvement
- 8.4.9 Officers are working with relevant Portfolio Holders to establish a more effective ward councillor consultation process for each qualifying planning application in their areas. A balance will need to be struck between enabling Councillors to remain neutral on the outcome of the planning application (importantly not fettering their discretion if they sit on the Planning Control Committee) whilst at the same time assisting officers in identifying local projects which may benefit from S106 funds.
- 8.4.10 For Parish areas and areas with Town Council representation this new process will also involve greater involvement with the Parish and Town Councils, again striking a balance between allowing Parish and Town Council's to express their opinion on the merits of an planning application proposal but also seeking their input both as identifiers of potential projects and the deliverers of those projects in many instances.
- 8.4.11 For the remaining but ever diminishing discretionary funds Community Development Officers will continue to work with the Development and Conservation Manager and S106 Monitoring and Compliance Officer to distribute these funds to relevant organisations who are able to deliver key infrastructure for the benefit of the wider community.

9. LEGAL IMPLICATIONS

- 9.1 The Council requires Section 106 Agreements and Unilateral Undertakings where appropriate under the Town and Country Planning Acts where development involves matters which cannot be controlled by planning conditions. There are strict rules which govern the negotiation and implementation of matters covered by Section 106 Agreements and in essence, these need to relate to the development proposed both in scale and kind. The Section 106 SPD has been formulated with those principles in mind and the implementation of the SPD is being undertaken in a satisfactory manner.

10. FINANCIAL IMPLICATIONS

- 10.1 Interest accruing on S106 receipts is pooled corporately and included in the total income arising from investments. This is the case with all of the Council's 'reserves' and investment interest is then used to contribute towards General Fund revenue expenditure. Risk arising from interest rate fluctuations is considered in the Corporate Business Planning process and is a consideration when setting the level of balances. There may be occasions where the S106 agreement requires a refund with interest in the event that prescribed works are not acted upon.
- 10.2 The financial implications of a planning permission may be agreed but if the planning permission is not implemented the monies will not be received.
- 10.3 When negotiating monies for capital schemes there may be a delay in implementing those schemes which may result in a change of cost.

11. RISK IMPLICATIONS

- 11.1 The work associated with the implementation of the requirements of the Community Infrastructure Levy Regulations and the Section 106 SPD is currently contained within the existing work plans and resources. A review of the document has been incorporated within the work programme for the Local Plan following the resolution of Cabinet in July 2103 not to pursue a Community Infrastructure Levy for this Council for the time being.

12. EQUALITIES IMPLICATIONS

- 12.1 The Equality Act 2010 came into force on the 1st October 2010, a major piece of legislation. The Act also created a new Public Sector Equality Duty, which came into force on the 5th April 2011. There is a General duty, described in 12.2, that public bodies must meet, underpinned by more specific duties which are designed to help meet them.
- 12.2 In line with the Public Sector Equality Duty, public bodies must, in the exercise of its functions, give **due regard** to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.3 There are not considered to be any direct equality issues arising from this report.

13. SOCIAL VALUE IMPLICATIONS

13.1 As the recommendations made in this report do not constitute a public service contract, the measurement of 'social value' as required by the Public Services (Social Value) Act 2012 need not be applied, although equalities implications and opportunities are identified in the relevant section at paragraphs 12.

14. HUMAN RESOURCE IMPLICATIONS

14.1 There are no new human resource implications arising from the contents of this report as the monitoring of Section 106 and Unilateral Undertakings is currently undertaken using existing staff resources.

15. APPENDICES

15.1 **Appendix 1 - Table 3:** Current funds held for Baldock Town.

15.2 **Appendix 1a - Tables 3a:** Current funds held for Baldock and District Villages.

16. CONTACT OFFICERS

Report Author

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17. BACKGROUND PAPERS

17.1 Section 106 Supplementary Planning Document adopted November 2006 and monitoring report.

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S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Baldock Planning Obligation Type: Community Safety Measures

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Baldock	NHDC	06/00335/1 - Erection of linked 2 and 3 storey block comprising 17 two bedroom and 1 one bedroom flats, 26 surface parking spaces, new 'T' junction access onto Weston Way, amenity area and ancillary works following demolition of existing dwellings as a variation of planning permission ref 05/00013/1 granted 21 July 2005. Site: 191 & 193, Weston Way, Baldock, SG7 Applicant: Daniels Bros (Shefford) Ltd	31/05/2006	S106	Community Safety Measures Spent as part of a scheme for a project at Nightingale Park (agreed as appropriate at Baldock Area Committee on 22/02/11). Project included new markings for the basketball court at the park (previously well used by teenagers) to attract young people to the facility again and provide a safe managed environment. As well as the basketball marked out a street scene that can be used by community groups / primary schools for pedestrian safety training and also possibly for cycle training which is undertaken by Baldock Police Community Support Officers. Definition from Agreement: Sum towards the provision of community safety measures in Baldock as the Councils Director of Community Services considers necessary	02/06/2019	£3,236.84	650.84	Part Spent - balance to be allocated

Total: 650.84

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Baldock Planning Obligation Type: Healthcare

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Baldock	NHDC	15/01357/1 and 16/03138/1 Land fronting Station Road and Royston Road, Station Road, Baldock Residential development of 50 units comprising 4 x 3 bedroom dwellings; 29 x 2 bedroom flats and 17 x 1 bedroom flats, with associated car parking, landscaping and ancillary works	28/07/2016	S106	Healthcare Contribution Definition from Agreement: General Medical Services To be used towards the costs incurred in extending the services of Baldock Surgery, Astonia House, High Street, Baldock, SG7 6BP	13/11/2027	31,044.00	31,044.00	LIVE TO BE ALLOCATED

Total: 31044

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Baldock Planning Obligation Type: Leisure

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Baldock	NHDC	15/01357/1 and 16/03138/1 Land fronting Station Road and Royston Road, Station Road, Baldock Residential development of 50 units comprising 4 x 3 bedroom dwellings; 29 x 2 bedroom flats and 17 x 1 bedroom flats, with associated car parking, landscaping and ancillary works	28/07/2016	S106	Leisure Definition from Agreement: To be used as a contribution towards the cost of providing a skate park and/or BMX track in Baldock. Payment to be index linked and due prior to first occupation of first dwelling of development. 10 year payback clause from date of receipt.	13/11/2027	34,106.00	34,106.00	LIVE TO BE ALLOCATED

Total: 34106

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Baldock Planning Obligation Type: Play Space

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Baldock	NHDC	11/02227/1 Garages at Womback Yard r/o 25 and 23 Whitehorse Street, Baldock Renewal of extant planning reference 08/01050/1 granted permission on 18 September 2008 for Erection of three storey building to provide 3 x one bedroom houses with single integral garages and ancillary development following demolition of existing buildings.	16/11/2011	UU	Play Space - to be allocated and appropriate form required	N/A	£1,610.19	1,610.19	LIVE TO BE ALLOCATED
Baldock	NHDC	13/00275/1 54 High Street, Baldock, SG7 6BL Erection of 4 x 4 bedroom dwellings, 2 x 3 bedroom dwellings, and 2 x 2 bedroom dwellings, 16 associated parking spaces, landscaping and ancillary works following demolition of the former police station, police house and garage	15/08/2013	UU	Play Space	N/A	£8,137.11	8,137.11	LIVE TO BE ALLOCATED
Baldock	NHDC	13/01292/1 Quenbys Yard, Baldock Change of use of existing workshop/office to 1 x 2 bedroom dwelling and two car ports. Erection of 1 x 2 bedroom dwelling and 2 x 3 bedroom dwellings with attached garages; 4 associated car parking spaces; rebuilding of archway and ancillary works following partial demolition of existing workshop fronting onto Pond Lane	15/10/2013	UU	Play Space	N/A	£3,756.01	3,756.01	LIVE TO BE ALLOCATED
Baldock	NHDC	13/02318/1 Hill Cottage, Royston Road, Baldock Erection of one number 4 bedroom detached dwelling and 2-car carport and one parking space behind gates and ancillary works following demolition of barn adjacent to number 22 Royston Road	21/11/2014	UU	Play Space	N/A	£1,193.78	1,193.78	LIVE TO BE ALLOCATED
Baldock	NHDC	13/02319/1 Hill Cottage, Royston Road, Baldock Erection of one number 4 bedroom detached dwelling and 2-car carport and one parking space behind gates and ancillary works following demolition of barn adjacent to number 22 Royston Road	21/11/2014	UU	Play Space	N/A	£1,193.78	1,193.78	LIVE TO BE ALLOCATED
Baldock	NHDC	14/00067/1 Land adj 12 Royston Road and rear of 10-12 Royston Road, Baldock Erection of 1 x 4 bedroom dwelling and 2 x 3 bedroom dwellings and associated car parking and landscaping. Use of existing vehicular access onto Royston Road and formation of new vehicular access onto Kings Mount. Alterations to position of boundary fence with rear gardens of No 10 and 12 Royston Road and ancillary works	25/02/2014	UU	Play Space	N/A	3230.22	3,230.22	LIVE TO BE ALLOCATED
Baldock	NHDC	14/00471/1 80 Icknield Way, Baldock Approval of details relating to appearance, landscaping, layout and scale for the erection of 5 x 3 bedroom dwellings and 7 x 2 bedroom dwellings; new vehicular access onto Norton Road and 26 associated car parking spaces (pursuant to outline planning permission ref no. 12/00544/1 allowed on appeal on 3 April 2013)	28/02/2014	UU	Play Space	N/A	£10,026.38	10,026.38	LIVE TO BE ALLOCATED

Total: 29147.47

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Baldock Planning Obligation Type: Traffic Regulation Order

<i>TOWN/ AREA</i>	<i>NHDC/ HCC/ Parish recipient of funds</i>	<i>Details of Related Application - inc ref. No. proposal/address</i>	<i>Date of Agreement</i>	<i>Agreement Type</i>	<i>Benefits Secured</i>	<i>Repayment Date (if part or whole of sum not spent)</i>	<i>Amount Received</i>	<i>Balance remaining: to be allocated/Spent</i>	<i>Status</i>
Baldock	NHDC	15/01357/1 and 16/03138/1 Land fronting Station Road and Royston Road, Station Road, Baldock Residential development of 50 units comprising 4 x 3 bedroom dwellings; 29 x 2 bedroom flats and 17 x 1 bedroom flats, with associated car parking, landscaping and ancillary works	28/07/2016	S106	TRO Definition from Agreement: For reviewing the proposed Traffic Regulation Order to amend the Controlled Parking Zone B to include Icknield Way East, Bramley Close and Larkins Close and Salisbury Road	13/11/2027	5,103.71	5,103.71	LIVE TO BE ALLOCATED

Total: 5103.71

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S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Ashwell Planning Obligation Type: Community Centres

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Ashwell	NHDC	10/02608/1 Land at 22 Lucas Lane, Ashwell Four bedroom detached dwelling with two attached garages to the main building and detached garage/store building. New access from Ashwell Street	17/11/2010	UU	Community Centres	N/A	£577.16	577.16	LIVE TO BE ALLOCATED
Ashwell	NHDC	11/01082/1 12 Kingsland Way, Ashwell Conversion of dwelling to 2 one bedroom dwellings	24/06/2011	UU	Community Centres	N/A	£251.99	251.99	LIVE TO BE ALLOCATED
Ashwell	NHDC	12/00812/1 35 High Street and Whitby Farm, Silver Street, Ashwell Erection of 5 dwellings comprising of 1 four bedroom detached house with detached double garage, 2 four bedroom detached houses with attached double car ports and 2 three bedroom dwellings with double car port and storage, following demolition of existing farm buildings. Access road to plots 1-4 (inc) and access to plot 5 from Silver Street. Associated boundary walls and fencing. Two storey extension, first floor window in east elevation of existing house, double car port and new storage building to 35 High Street following demolition of existing rear extension and outbuildings.	03/04/2012	UU	Community Centres	N/A	£2,809.51	2,809.51	LIVE TO BE ALLOCATED
Ashwell	NHDC	12/01617/1 40 Kingsland Way, Ashwell 3 x 4-bed detached dwellings together with provision of detached double garage for plot 1 and detached car ports for plots 2, 3 and 40 Kingsland Way following demolition of existing garage/store barn; revised vehicular access from Ashwell Street.	20/12/2012	UU	Community Centres	N/A	£1,984.21	1,984.21	LIVE TO BE ALLOCATED
Ashwell	NHDC	12/02221/1 6 Kingsland Way, Ashwell Conversion of dwelling back into two seperate dwellings.	04/01/2013	UU	Community Centres	N/A	£262.96	262.96	LIVE TO BE ALLOCATED
Ashwell	NHDC	12/02767/1 Land adj 92 Ashwell Street, Ashwell Detached three bedroom bungalow (reserved matters for outline planning application 11/02885/1 granted 10.08.12)	Not Listed	UU	Community Centre	N/A	£489.96	489.96	LIVE TO BE ALLOCATED

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Ashwell	NHDC	14/00336/1 Land adjacent to Walkdens, Ashwell St Change of use of land from agricultural to residential and erection of 15 dwellings (comprising of 4 x one bedroom flats, 8 x two bedroom houses and 3 x three bedroom houses), associated access roads, parking, landscaping and ancillary works.	06/02/2015	S106	Community Centres - Spent £3840.31 windows at Ashwell Parish Church Room. Balance of £2310.03 remains to be allocated to alternative project Definition from Agreement: Sum shall be applied towards improvement works to Ashwell Village Hall and the United Reform Hall in Ashwell.	01/05/2025	£6,150.34	2,310.03	Part Spent - balance to be allocated
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Total: 8685.82

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Ashwell Planning Obligation Type: Informal Open Space

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Ashwell	NHDC	08/02108/1 15 High Street, Ashwell Change of use from office to residential following demolition of single storey side extension. Erection of boundary wall and repositioning of gates.	22/04/2009	UU	Informal Open Space Identified for enhancements at Smalls Gains to level site, provide grasscrete matting and reseed to stabilise ground as informal car park	N/A	£543.06	543.06	LIVE TO BE ALLOCATED
Ashwell	NHDC	10/02608/1 Land at 22 Lucas Lane, Ashwell Four bedroom detached dwelling with two attached garages to the main building and detached garage/store building. New access from Ashwell Street	17/11/2010	UU	Informal Open Space Identified for enhancements at Smalls Gains to level site, provide grasscrete matting and reseed to stabilise ground as informal car park	N/A	£908.72	908.72	LIVE TO BE ALLOCATED
Ashwell	NHDC	11/01082/1 12 Kingsland Way, Ashwell Conversion of dwelling to 2 one bedroom dwellings	24/06/2011	UU	Informal Open Space	N/A	£248.47	248.47	LIVE TO BE ALLOCATED
Ashwell	NHDC	12/01617/1 40 Kingsland Way, Ashwell 3 x 4-bed detached dwellings together with provision of detached double garage for plot 1 and detached car ports for plots 2, 3 and 40 Kingsland Way following demolition of existing garage/store barn; revised vehicular access from Ashwell Street.	20/12/2012	UU	Informal Open Space £1375.32 spent enhancements at Smalls Gains to level site, provide grasscrete matting and reseed to stabilise ground as informal car park. Balance of £608.89 needs to be allocated to another project	N/A	£1,984.21	608.89	Part Spent - balance to be allocated
Ashwell	NHDC	12/02221/1 6 Kingsland Way, Ashwell Conversion of dwelling back into two seperate dwellings.	04/01/2013	UU	Informal Open Space - Identified for enhancements at Smalls Gains to level site, provide grasscrete matting and reseed to stabilise ground as informal car park	N/A	£267.21	267.21	LIVE TO BE ALLOCATED

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Ashwell Planning Obligation Type: Pitch Sports

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Ashwell	NHDC	10/02608/1 Land at 22 Lucas Lane, Ashwell Four bedroom detached dwelling with two attached garages to the main building and detached garage/store building. New access from Ashwell Street	17/11/2010	UU	Pitch Sports	N/A	£448.22	448.22	LIVE TO BE ALLOCATED
Ashwell	NHDC	11/01082/1 12 Kingsland Way, Ashwell Conversion of dwelling to 2 one bedroom dwellings	24/06/2011	UU	Pitch Sports	N/A	£226.73	226.73	LIVE TO BE ALLOCATED
Ashwell	NHDC	12/00812/1 35 High Street and Whitby Farm, Silver Street, Ashwell Erection of 5 dwellings comprising of 1 four bedroom detached house with detached double garage, 2 four bedroom detached houses with attached double car ports and 2 three bedroom dwellings with double car port and storage, following demolition of existing farm buildings. Access road to plots 1-4 (inc) and access to plot 5 from Silver Street. Associated boundary walls and fencing. Two storey extension, first floor window in east elevation of existing house, double car port and new storage building to 35 High Street following demolition of existing rear extension and outbuildings.	03/04/2012	UU	Pitch Sports	N/A	£2,648.07	2,648.07	LIVE TO BE ALLOCATED
Ashwell	NHDC	12/01617/1 40 Kingsland Way, Ashwell 3 x 4-bed detached dwellings together with provision of detached double garage for plot 1 and detached car ports for plots 2, 3 and 40 Kingsland Way following demolition of existing garage/store barn; revised vehicular access from Ashwell Street.	20/12/2012	UU	Pitch Sports	N/A	£1,810.59	1,810.59	LIVE TO BE ALLOCATED
Ashwell	NHDC	12/02221/1 6 Kingsland Way, Ashwell Conversion of dwelling back into two separate dwellings.	04/01/2013	UU	Pitch Sports	N/A	£243.83	243.83	LIVE TO BE ALLOCATED
Ashwell	NHDC	12/02767/1 Land adj 92 Ashwell Street, Ashwell Detached three bedroom bungalow (reserved matters for outline planning application 11/02885/1 granted 10.08.12)		UU	Pitch Sports	N/A	£467.28	467.28	LIVE TO BE ALLOCATED

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Ashwell Planning Obligation Type: Play Space

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Ashwell	NHDC	08/02108/1 15 High Street, Ashwell Change of use from office to residential following demolition of single storey side extension. Erection of boundary wall and repositioning of gates.	22/04/2009	UU	Play Space	N/A	£1,004.06	1,004.06	LIVE TO BE ALLOCATED
Ashwell	NHDC	10/02608/1 Land at 22 Lucas Lane, Ashwell Four bedroom detached dwelling with two attached garages to the main building and detached garage/store building. New access from Ashwell Street	17/11/2010	UU	Play Space	N/A	£491.20	491.20	LIVE TO BE ALLOCATED
Ashwell	NHDC	11/01082/1 12 Kingsland Way, Ashwell Conversion of dwelling to 2 one bedroom dwellings	24/06/2011	UU	Play Space	N/A	£459.68	459.68	LIVE TO BE ALLOCATED
Ashwell	NHDC	12/00812/1 35 High Street and Whitby Farm, Silver Street, Ashwell Erection of 5 dwellings comprising of 1 four bedroom detached house with detached double garage, 2 four bedroom detached houses with attached double car ports and 2 three bedroom dwellings with double car port and storage, following demolition of existing farm buildings. Access road to plots 1-4 (inc) and access to plot 5 from Silver Street. Associated boundary walls and fencing. Two storey extension, first floor window in east elevation of existing house, double car port and new storage building to 35 High Street following demolition of existing rear extension and outbuildings.	03/04/2012	UU	Play Space	N/A	£2,901.99	2,901.99	LIVE TO BE ALLOCATED
Ashwell	NHDC	12/01617/1 40 Kingsland Way, Ashwell 3 x 4-bed detached dwellings together with provision of detached double garage for plot 1 and detached car ports for plots 2, 3 and 40 Kingsland Way following demolition of existing garage/store barn; revised vehicular access from Ashwell Street.	20/12/2012	UU	Play Space	N/A	£3,670.78	3,670.78	LIVE TO BE ALLOCATED
Ashwell	NHDC	12/02079/1 61 Station Road, Ashwell - Erection of 20 dwellings consisting of 15 three bed dwellings and 5 two bed dwellings, two double garages, car parking, new access road and landscaping. New crossover and pedestrian access from Station Road	06/08/2013	S106	Play Space Definition from Agreement: Sum to be applied towards the cost of play space facilities and services serving the locality of the Development	03/11/2024	£17,552.78	17,552.78	LIVE TO BE ALLOCATED
Ashwell	NHDC	12/02221/1 6 Kingsland Way, Ashwell Conversion of dwelling back into two separate dwellings.	04/01/2013	UU	Play Space	N/A	£494.34	494.34	LIVE TO BE ALLOCATED

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Ashwell Planning Obligation Type: Sustainable Transport

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Ashwell	NHDC	10/02608/1 Land at 22 Lucas Lane, Ashwell Four bedroom detached dwelling with two attached garages to the main building and detached garage/store building. New access from Ashwell Street	17/11/2010	UU	Sustainable Transport	N/A	£1,500.00	1,500.00	LIVE TO BE ALLOCATED
Ashwell	NHDC	11/01082/1 12 Kingsland Way, Ashwell Conversion of dwelling to 2 one bedroom dwellings	24/06/2011	UU	Sustainable Transport	N/A	£627.07	627.07	LIVE TO BE ALLOCATED
Ashwell	NHDC	12/00812/1 35 High Street and Whitby Farm, Silver Street, Ashwell Erection of 5 dwellings comprising of 1 four bedroom detached house with detached double garage, 2 four bedroom detached houses with attached double car ports and 2 three bedroom dwellings with double car port and storage, following demolition of existing farm buildings. Access road to plots 1-4 (inc) and access to plot 5 from Silver Street. Associated boundary walls and fencing. Two storey extension, first floor window in east elevation of existing house, double car port and new storage building to 35 High Street following demolition of existing rear extension and outbuildings.	03/04/2012	UU	Sustainable Transport	N/A	£7,987.00	7,987.00	LIVE TO BE ALLOCATED
Ashwell	NHDC	12/01617/1 40 Kingsland Way, Ashwell 3 x 4-bed detached dwellings together with provision of detached double garage for plot 1 and detached car ports for plots 2, 3 and 40 Kingsland Way following demolition of existing garage/store barn; revised vehicular access from Ashwell Street.	20/12/2012	UU	Sustainable Transport	N/A	£5,799.25	5,799.25	LIVE TO BE ALLOCATED

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Barley Planning Obligation Type: All Obligation Types

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Barley	NHDC	08/00016/1 Way, Church End, Barley, Royston, SG8 8JN Erection of two bedroom dwelling with detached garage	20/12/2007	UU	Leisure		595.24	595.40	LIVE TO BE ALLOCATED
Barley	NHDC	08/00016/1 Way, Church End, Barley, Royston, SG8 8JN Erection of two bedroom dwelling with detached garage	20/12/2007	UU	Informal Open Space	N/A	315.81	315.81	LIVE TO BE ALLOCATED
Barley	NHDC	08/00016/1 Way, Church End, Barley, Royston, SG8 8JN Erection of two bedroom dwelling with detached garage	20/12/2007	UU	Pitch Sports	N/A	288.18	288.18	LIVE TO BE ALLOCATED
Barley	NHDC	08/00016/1 Way, Church End, Barley, Royston, SG8 8JN Erection of two bedroom dwelling with detached garage	20/12/2007	UU	Play Space	N/A	584.25	584.25	LIVE TO BE ALLOCATED
Barley	NHDC	08/00016/1 Way, Church End, Barley, Royston, SG8 8JN Erection of two bedroom dwelling with detached garage	20/12/2007	UU	Sustainable Transport	N/A	1,153.38	1,153.38	LIVE TO BE ALLOCATED

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Kelshall Planning Obligation Type: All Obligation Types

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Kelshall	NHDC	10/01539/1 Lower Heath Farm, Therfield Road, Odsey, Baldock, SG7 6SE Conversion of redundant barn to residential accommodation and farm office	27/09/2010	UU	Leisure	N/A	1,115.15	1,115.15	LIVE TO BE ALLOCATED
Kelshall	NHDC	10/01539/1 Lower Heath Farm, Therfield Road, Odsey, Baldock, SG7 6SE Conversion of redundant barn to residential accommodation and farm office	27/09/2010	UU	Informal Open Space	N/A	573.71	573.71	LIVE TO BE ALLOCATED
Kelshall	NHDC	10/01539/1 Lower Heath Farm, Therfield Road, Odsey, Baldock, SG7 6SE Conversion of redundant barn to residential accommodation and farm office	27/09/2010	UU	Pitch Sports	N/A	523.31	523.31	LIVE TO BE ALLOCATED
Kelshall	NHDC	10/01539/1 Lower Heath Farm, Therfield Road, Odsey, Baldock, SG7 6SE Conversion of redundant barn to residential accommodation and farm office	27/09/2010	UU	Play Space	N/A	1,061.37	1,061.37	LIVE TO BE ALLOCATED
Kelshall	NHDC	10/01539/1 Lower Heath Farm, Therfield Road, Odsey, Baldock, SG7 6SE Conversion of redundant barn to residential accommodation and farm office	27/09/2010	UU	Sustainable Transport	N/A	1,881.20	1,881.20	LIVE TO BE ALLOCATED

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Radwell Planning Obligation Type: All Obligation Types

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Radwell	NHDC	08/02798/1 Land at The Nook Cottage, North Road, Radwell Conversion of barn to form one 3-bedroom dwelling. Associated curtilage and works	04/02/2009	UU	Community Centres	N/A	£474.04	474.04	LIVE TO BE ALLOCATED
Radwell	NHDC	08/02798/1 Land at The Nook Cottage, North Road, Radwell Conversion of barn to form one 3-bedroom dwelling. Associated curtilage and works	04/02/2009	UU	Leisure	N/A	£777.57	777.57	LIVE TO BE ALLOCATED
Radwell	NHDC	08/02798/1 Land at The Nook Cottage, North Road, Radwell Conversion of barn to form one 3-bedroom dwelling. Associated curtilage and works	04/02/2009	UU	Informal Open Space	N/A	£469.06	469.06	LIVE TO BE ALLOCATED
Radwell	NHDC	08/02798/1 Land at The Nook Cottage, North Road, Radwell Conversion of barn to form one 3-bedroom dwelling. Associated curtilage and works	04/02/2009	UU	Pitch Sports	N/A	£428.02	428.02	LIVE TO BE ALLOCATED
Radwell	NHDC	08/02798/1 Land at The Nook Cottage, North Road, Radwell Conversion of barn to form one 3-bedroom dwelling. Associated curtilage and works	04/02/2009	UU	Play Space	N/A	£867.76	867.76	LIVE TO BE ALLOCATED
Radwell	NHDC	08/02798/1 Land at The Nook Cottage, North Road, Radwell Conversion of barn to form one 3-bedroom dwelling. Associated curtilage and works	04/02/2009	UU	Sustainable Transport	N/A	£1,254.14	1,254.14	LIVE TO BE ALLOCATED

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Reed Planning Obligation Type: All Obligation Types

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Reed	NHDC	08/01254/1 Land to North of Hatch Penn, The Joint, Reed, SG8 8AZ Erection of one three bedroom Gamekeeper's cottage, associated Shoot accommodation, and new access and parking facilities with garden landscaping.	02/08/2007	UU	Community Centres	N/A	550.67	550.67	LIVE TO BE ALLOCATED
Reed	NHDC	08/01254/1 Land to North of Hatch Penn, The Joint, Reed, SG8 8AZ Erection of one three bedroom Gamekeeper's cottage, associated Shoot accommodation, and new access and parking facilities with garden landscaping.	02/08/2007	UU	Sustainable Transport	N/A	1,827.07	1,827.07	LIVE TO BE ALLOCATED

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Sandon Planning Obligation Type: Community Centres

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Sandon	NHDC	09/01321/1 4 Rushden Road, Sandon Erection of one 4 bedroom dwelling with two parking spaces and associated works	19/05/2009	UU	Community Centres	N/A	£613.01	613.01	LIVE TO BE ALLOCATED
Sandon	NHDC	11/01293/1 Land adj The forge, Rushden Road, Sandon Erection of two bedroom dwelling following demolition of existing outbuildings.	Not Listed	UU	Community Centres This particular proposal is in the catchment area of Sandon Village Hall in respect of which research in the preparation of the draft strategy assessed the need for £38,800 worth of improvement works to secure the operational sustainability of the centre for the foreseeable future. The majority of these costs being focussed on works recommended to be undertaken within the next 3 years	N/A	£351.41	351.41	LIVE TO BE ALLOCATED

Total 964.42

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Sandon Planning Obligation Type: Informal Open Space

<i>TOWN/ AREA</i>	<i>NHDC/ HCC/ Parish recipient of funds</i>	<i>Details of Related Application - inc ref. No. proposal/address</i>	<i>Date of Agreement</i>	<i>Agreement Type</i>	<i>Benefits Secured</i>	<i>Repayment Date (if part or whole of sum not spent)</i>	<i>Amount Received</i>	<i>Balance remaining: to be allocated/Spent</i>	<i>Status</i>
Sandon	NHDC	09/01321/1 4 Rushden Road, Sandon Erection of one 4 bedroom dwelling with two parking spaces and associated works	19/05/2009	UU	Informal Open Space	N/A	£605.41	605.41	LIVE TO BE ALLOCATED
Sandon	NHDC	11/01293/1 Land adj The forge, Rushden Road, Sandon Erection of two bedroom dwelling following demolition of existing outbuildings.	Not Listed	UU	Informal Open Space	N/A	£362.25	362.25	LIVE TO BE ALLOCATED

Total 967.66

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Sandon Planning Obligation Type: Leisure

<i>TOWN/ AREA</i>	<i>NHDC/ HCC/ Parish recipient of funds</i>	<i>Details of Related Application - inc ref. No. proposal/address</i>	<i>Date of Agreement</i>	<i>Agreement Type</i>	<i>Benefits Secured</i>	<i>Repayment Date (if part or whole of sum not spent)</i>	<i>Amount Received</i>	<i>Balance remaining: to be allocated/Spent</i>	<i>Status</i>
Sandon	NHDC	09/01321/1 4 Rushden Road, Sandon Erection of one 4 bedroom dwelling with two parking spaces and associated works	19/05/2009	UU	Leisure	N/A	£1,014.07	1,014.07	LIVE TO BE ALLOCATED

Total 1014.07

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Sandon Planning Obligation Type: Pitch Sport

<i>TOWN/ AREA</i>	<i>NHDC/ HCC/ Parish recipient of funds</i>	<i>Details of Related Application - inc ref. No. proposal/address</i>	<i>Date of Agreement</i>	<i>Agreement Type</i>	<i>Benefits Secured</i>	<i>Repayment Date (if part or whole of sum not spent)</i>	<i>Amount Received</i>	<i>Balance remaining: to be allocated/Spent</i>	<i>Status</i>
Sandon	NHDC	09/01321/1 4 Rushden Road, Sandon Erection of one 4 bedroom dwelling with two parking spaces and associated works	19/05/2009	UU	Pitch Sports	N/A	£552.44	552.44	LIVE TO BE ALLOCATED
Sandon	NHDC	11/01293/1 Land adj The forge, Rushden Road, Sandon Erection of two bedroom dwelling following demolition of existing outbuildings.	Not Listed	UU	Pitch Sports	N/A	£330.56	330.56	LIVE TO BE ALLOCATED

Total 883

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Sandon Planning Obligation Type: Play Space

<i>TOWN/ AREA</i>	<i>NHDC/ HCC/ Parish recipient of funds</i>	<i>Details of Related Application - inc ref. No. proposal/address</i>	<i>Date of Agreement</i>	<i>Agreement Type</i>	<i>Benefits Secured</i>	<i>Repayment Date (if part or whole of sum not spent)</i>	<i>Amount Received</i>	<i>Balance remaining: to be allocated/Spent</i>	<i>Status</i>
Sandon	NHDC	09/01321/1 4 Rushden Road, Sandon Erection of one 4 bedroom dwelling with two parking spaces and associated works	19/05/2009	UU	Play Space	N/A	£1,120.01	1,120.01	LIVE TO BE ALLOCATED
Sandon	NHDC	11/01293/1 Land adj The forge, Rushden Road, Sandon Erection of two bedroom dwelling following demolition of existing outbuildings.	Not Listed	UU	Play Space	N/A	£670.17	670.17	LIVE TO BE ALLOCATED

Total 1790.18

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Sandon Planning Obligation Type: Sustainable Transport

<i>TOWN/ AREA</i>	<i>NHDC/ HCC/ Parish recipient of funds</i>	<i>Details of Related Application - inc ref. No. proposal/address</i>	<i>Date of Agreement</i>	<i>Agreement Type</i>	<i>Benefits Secured</i>	<i>Repayment Date (if part or whole of sum not spent)</i>	<i>Amount Received</i>	<i>Balance remaining: to be allocated/Spent</i>	<i>Status</i>
Sandon	NHDC	09/01321/1 4 Rushden Road, Sandon Erection of one 4 bedroom dwelling with two parking spaces and associated works	19/05/2009	UU	Sustainable Transport	N/A	£1,254.14	1,254.14	LIVE TO BE ALLOCATED
Sandon	NHDC	11/01293/1 Land adj The forge, Rushden Road, Sandon Erection of two bedroom dwelling following demolition of existing outbuildings.	Not Listed	UU	Sustainable Transport	N/A	£1,288.72	1,288.72	LIVE TO BE ALLOCATED

Total 2542.86

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Therfield Planning Obligation Type: Community Centres

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Therfield	NHDC	07/00839/1 Land Adjacent Oakwood House, Pedlars Lane, Therfield, Royston 4 bedroom detached dwelling with double garage. Alterations to existing access and ancillary works	Not Listed	UU	Community Centres	N/A	574.91	574.91	LIVE TO BE ALLOCATED
Therfield	NHDC	08/01757/1 Heatherset, Police Row, Therfield, SG8 9QE Two detached four bedroom dwellings, detached garage block, new access arrangements and associated works	19/10/2007	UU	Community Centres	N/A	613.01	613.01	LIVE TO BE ALLOCATED

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Therfield Planning Obligation Type: Informal Open Space

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Therfield	NHDC	07/00839/1 Land Adjacent Oakwood House, Pedlars Lane, Therfield, Royston 4 bedroom detached dwelling with double garage. Alterations to existing access and ancillary works	Not Listed	UU	Informal Open Space	N/A	573.71	573.71	LIVE TO BE ALLOCATED
Therfield	NHDC	08/01757/1 Heatherset, Police Row, Therfield, SG8 9QE Two detached four bedroom dwellings, detached garage block, new access arrangements and associated works	19/10/2007	UU	Informal Open Space	N/A	602.82	602.82	LIVE TO BE ALLOCATED

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Therfield Planning Obligation Type: Leisure

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Therfield	NHDC	07/00839/1 Land Adjacent Oakwood House, Pedlars Lane, Therfield, Royston 4 bedroom detached dwelling with double garage. Alterations to existing access and ancillary works	Not Listed	UU	Leisure	N/A	951.05	951.05	LIVE TO BE ALLOCATED
Therfield	NHDC	08/01757/1 Heatherset, Police Row, Therfield, SG8 9QE Two detached four bedroom dwellings, detached garage block, new access arrangements and associated works	19/10/2007	UU	Leisure	N/A	1,014.07	1,014.07	LIVE TO BE ALLOCATED

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Therfield Planning Obligation Type: Pitch Sports

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Therfield	NHDC	07/00839/1 Land Adjacent Oakwood House, Pedlars Lane, Therfield, Royston 4 bedroom detached dwelling with double garage. Alterations to existing access and ancillary works	Not Listed	UU	Pitch Sports	N/A	523.51	523.51	LIVE TO BE ALLOCATED
Therfield	NHDC	08/01757/1 Heatherset, Police Row, Therfield, SG8 9QE Two detached four bedroom dwellings, detached garage block, new access arrangements and associated works	19/10/2007	UU	Pitch Sports	N/A	550.08	550.08	LIVE TO BE ALLOCATED

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Therfield Planning Obligation Type: Play Space

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Therfield	NHDC	07/00839/1 Land Adjacent Oakwood House, Pedlars Lane, Therfield, Royston 4 bedroom detached dwelling with double garage. Alterations to existing access and ancillary works	Not Listed	UU	Play Space	N/A	1,061.37	1,061.37	LIVE TO BE ALLOCATED
Therfield	NHDC	08/01757/1 Heatherset, Police Row, Therfield, SG8 9QE Two detached four bedroom dwellings, detached garage block, new access arrangements and associated works	19/10/2007	UU	Play Space	N/A	1,115.23	1,115.23	LIVE TO BE ALLOCATED

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Therfield Planning Obligation Type: Sustainable Transport

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Therfield	NHDC	07/00839/1 Land Adjacent Oakwood House, Pedlars Lane, Therfield, Royston 4 bedroom detached dwelling with double garage. Alterations to existing access and ancillary works	Not Listed	UU	Sustainable Transport	N/A	1,881.20	1,881.20	LIVE TO BE ALLOCATED
Therfield	NHDC	08/01757/1 Heatherset, Police Row, Therfield, SG8 9QE Two detached four bedroom dwellings, detached garage block, new access arrangements and associated works	19/10/2007	UU	Sustainable Transport	N/A	1,272.18	1,272.18	LIVE TO BE ALLOCATED

S106 Obligations
Live Contributions - To Be Spent @ June 2019

Town: Weston Planning Obligation Type: All Obligation Types

TOWN/ AREA	NHDC/ HCC/ Parish recipient of funds	Details of Related Application - inc ref. No. proposal/address	Date of Agreement	Agreement Type	Benefits Secured	Repayment Date (if part or whole of sum not spent)	Amount Received	Balance remaining: to be allocated/Spent	Status
Weston	NHDC	07/00530/1 Garthlands, Weston Change of use of residential annexe to self contained dwelling. New access driveway	26/02/2007	UU	Community Centres	N/A	£511.92	511.92	LIVE TO BE ALLOCATED
Weston	NHDC	07/00530/1 Garthlands, Weston Change of use of residential annexe to self contained dwelling. New access driveway	26/02/2007	UU	Informal Open Space	N/A	£424.99	424.99	LIVE TO BE ALLOCATED
Weston	NHDC	07/00530/1 Garthlands, Weston Change of use of residential annexe to self contained dwelling. New access driveway	26/02/2007	UU	Play Space	N/A	£786.23	786.23	LIVE TO BE ALLOCATED
Weston	NHDC	07/00530/1 Garthlands, Weston Change of use of residential annexe to self contained dwelling. New access driveway	26/02/2007	UU	Sustainable Transport - residential	N/A	£1,100.90	1,100.90	LIVE TO BE ALLOCATED

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**BALDOCK & DISTRICT AREA COMMITTEE
7 OCTOBER 2019**

PUBLIC DOCUMENT

TITLE OF REPORT: GRANTS & COMMUNITY UPDATE

REPORT OF : *POLICY & COMMUNITY ENGAGEMENT MANAGER*

EXECUTIVE MEMBER FOR COMMUNITY ENGAGEMENT

**PRIORITY : ATTRACTIVE AND THRIVING / PROSPER AND PROTECT / RESPONSIVE
AND EFFICIENT**

1. EXECUTIVE SUMMARY

- 1.1 To advise the Committee on the current expenditure and balances of the Area Committee budgets.
- 1.2 To bring to the Committee's attention details of recent requests received for Area Committee Grant Funding, made by community groups and local organisations, which conform to the Authority's Grants Policy approved by Cabinet on June 14th 2016.
- 1.3 To advise the Committee of the activities and schemes with which the Community Officer has been involved.
- 1.4 To bring to the Committee's attention some important community based activities that will take place during the next few months.

2. Recommendations

- 2.1 Committee be recommended to make a Grant Award of £2,000 to Baldock Rotary Club to assist with costs for improving the Christmas lights of the town. Funding will pay for 2 new frames, more strings, more lights for the tree and the hire of a cherry picker for installing the lights.
- 2.2 Committee be recommended to make a Grant Award of £414 to Baldock Beats Waste to assist with venue hire and publicity costs.
- 2.3 Committee be recommended to make a Grant Award of £1,356 to Turning Worlds to assist with venue hire, publicity costs and equipment costs.
- 2.4 That the Committee endorses the actions taken by the Community Officer to promote greater community capacity and well-being for Baldock.

3. REASONS FOR RECOMMENDATIONS

- 3.1 To ensure the Committee is kept informed of the work of the Community Officer.
- 3.2 This report is intended to inform Members of the financial resources available to the Committee. It draws attention to the current budgetary situation by assisting in the effective financial management of the Area Committee's budget. This ensures that all actions are performed in line with the Authority's Financial Regulations, the Council's Constitution, and the guidance of the existing Grants policy as agreed by Cabinet in June 2016.
- 3.3 The awarding of financial assistance to voluntary organisations and the use of discretionary spending allows the Committee to further the aims of the Corporate Plan.

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 There are no alternative options being proposed other than those detailed within the text of this report. However in the course of debate at committee, Members may wish to comment and offer additional views on any of the items included within this report.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

- 5.1 Consultation with Members has occurred in connection with the allocation of funds for Community Projects
- 5.2 Consultation with the respective officers and external bodies/groups has taken place with regard to funding proposals for Area Committee Funds.

6. FORWARD PLAN

- 6.1 This report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

7. BACKGROUND

- 7.1 With reference to the Council's Constitution, Section 9.3 Area Committees will include budgets for the purpose of providing grants and discretionary budgets that may be used within the area of the Committee for economic, social and environmental well-being. Under the current grant criteria there is no upper limit outlined for the amount of grant funding to be allocated which can be decided at the Committee's discretion.
- 7.2 Members are asked to note the information detailed in Appendix A. Baldock Area Committee Budget Spread sheet, which relates to the Area Committee budget balances for 2019/20. The spreadsheet also details pre-allocated sums carried forward from the 2018/19 financial years, including balances and past expenditure.

7.3 Funding available for the Committee to allocate in the 2019/20 is summarised below:

	2018/19 Carry Forward	2019/20 Base Budget	Total Budget
Baldock Town	£358	£2,400	£2,758
Baldock East	£87	£1, 000	£1,087
Arbury	£0	£810	£810
Weston & Sandon	£115	£700	£815
			£5,470

7.4 Members are advised that funding should be allocated first from the 2018/19 carry forward and not the 2019/20 base budget.

8. RELEVANT CONSIDERATIONS

8.1 Grant Applications

8.1.1

Applicant	Baldock Rotary Club
Project	Funding support to assist with xmas lights for the town
Sum requested	£2,000
Total project cost	£4,667
Match funding	£2,650 own funds and donations
Annual expenditure	£17,785.13
Funds held	£8,431.58
Previous support	, £500 granted in 2016, £1,500 in 2017. Total of £2,000 in last 5 years.
NHDC Policy met	Yes
Strategic objective met	Attractive & Thriving

Rotary Club of Baldock is seeking funding support from Baldock & District Committee to assist with costs for purchasing and storing additional Christmas lights for Baldock and for the Baldock Christmas Tree. Funding will pay for 2 new frames, more strings, more lights for the tree and the hire of a cherry picker for installing the lights.

The application is criteria compliant. Members should note that the maximum amount that the officer can recommend is £1,500. Members should note that the group does donate a large amount of money each year to local good causes. £14, 020 was shown as given out in the accounts submitted with the funding application. A condition on the award is that the group retains sufficient funds each year to cater for the xmas lights work prior to awarding to local charities.

8.1.2

Applicant Project	Baldock Beats Waste Funding support to assist with venue hire and publicity costs
Sum requested	£414
Total project cost	£414
Match funding	None
Annual expenditure	Unknown as new group
Funds held	N/A
Previous support	N/A
NHDC Policy met	Yes
Strategic objective met	Attractive & Thriving

Baldock Beats Waste is seeking funding support from the Baldock & District Committee to assist with venue hire and publicity costs.

Baldock Beats Waste is a new group which was set up in 2019. The group currently consists of 4 volunteers. The aim of the group is to inform people about issues around waste and recycling and to change peoples recycling habits for the better of the environment. Funding will be used to assist with publicity costs to better promote the group to residents of Baldock and the surrounding villages. Whilst a percentage of funding requested is for venue hire, it should be noted that the venues being used are on long term full repairing leases from North Herts District Council making the application criteria compliant.

8.1.3

Applicant Project	Turning World Funding support to assist with venue hire, publicity costs and equipment costs.
Sum requested	£1,356
Total project cost	£3,676
Match funding	£1,000 own funds / £1,040 participants contributions
Annual expenditure	£2,108.35
Funds held	£1,111.55
Previous support	N/A
NHDC Policy met	Yes
Strategic objective met	Attractive & Thriving

Turning Worlds is seeking funding from the Baldock & District Committee to assist with costs for running a series of dance workshops for residents aged 55+ at Baldock Arts and Heritage Centre. Funds would be used for venue hire, publicity costs and equipment costs. As well as running sessions here for Baldock residents, the group will also be carrying out roadshow style workshops in surrounding villages such as Weston and Ashwell.

Turning Worlds is a constituted not for profit organisation which focuses on dance and movement. The group was set up in order to initiate and lead dance and arts based participatory and performance activities that promote individual and social creativity and well being. The focus for this project is the over 50's in response to the key findings of the Centre for Policy on Ageing report which states that older people do not get enough exercise, taking part in physical activity improves both health and life expectancy, dance benefits the body and the mind and dance promotes emotional wellbeing of older people and combats isolation. This is the first time the group has approached the Committee for funding. Whilst a percentage of funding requested is for venue hire, it should be noted that the venues being used are on long term full repairing leases from North Herts District Council making the application criteria compliant.

8.2 Community Engagement Updates

8.2.1 Baldock Big Lunch

The Baldock Big Lunch returned to Baldock High Street on Sunday 2nd June and was again a successful and well attended event for the Baldock Events Forum with more than 250 people congregating in the High Street to enjoy a lunch provided by one of the local eateries. There was also live music and fun fair rides to keep all ages entertained. The Baldock CEO provided both pre event and event support on the day.

8.2.2 Baldock Cycle Challenge

The Baldock Cycle Challenge returned to Baldock for a seventh time on Sunday 14th July and was supported by record numbers with 240 riders of all ages taking on the challenge. The Baldock CEO provided both pre-event support and marshal support on the day. The Baldock Cycle Challenge will be returning for an eighth time on Sunday 14th June. This earlier date coincides with National Bike Week which should encourage even more participants in 2020.

8.2.3 Street Food Heroes

The Baldock CEO was instrumental in bringing Street Food Heroes to Baldock, being the link between the organisers and the Baldock Events Forum.

The event consists of between 6-8 food vendors, a mobile bar and a DJ and operates between 4pm and 9pm. As well as being a family /community event, Street Food Heroes also provides additional footfall for the local businesses and eateries of the town and is an income generator for the Baldock Events Forum.

The Baldock CEO provides support with the publicity of the event and also co-ordinates the suspension of parking which is crucial for the successful running of Street Food Heroes in Baldock

Street Food Heroes was held once a month in Baldock High Street between April and September and proved extremely popular. It is hoped that the event will return to Baldock again in 2020.

8.2.4 Baldock 5km Rat Run

The Baldock 5km Rat Run, organised by Hollinton Health and supported by North Herts Road Runners and the Baldock Events Forum was held for a second time on Sunday 8th September and was supported by over 200 runners of all ages and abilities.

The Baldock CEO provided pre event support including assistance with TRO and licence applications , liaison with the First Aid company and arranging the medals and trophies.

As well as being a popular running event, the Rat Run also helped raise over £1k for the Garden House Hospice.

8.2.5 Balstock Community Music Festival

Following a year off in 2018, Balstock Community Music Festival was back bigger than ever in 2019 with record numbers attending the largest free music festival in Hertfordshire.

The Baldock CEO again supported the event organisers with pre- event planning including assistance with licencing paperwork, parking suspension arrangements, advance warning publicity to residents, waste arrangements, liaison with the funfair providers and first aid provision. The Baldock CEO also provided support on the day with event set up.

Balstock continues to be a key event in the Baldock Calendar and is a key income generator for the local businesses of the town. As well as being a family /community event, the profit from the event also helps local charities /good causes. This year a percentage of funds raised will be going to Mind in Mid Herts, Luna Animal Rescue, Essex & Herts Air Ambulance & Baldock Town Community Sports Facility.

Whilst the event ran smoothly, there were some issues regarding the waste and litter generated by the event and this will be addressed as part of the planning for Balstock 2020.

8.2.6 Baldock Fair

The Baldock CEO is working with Abbotts Amusements, Highways, Chevron TM and North Herts Safety Advisory Group to ensure that all is in place for the arrival of the Baldock Chartered Fair on 1st October. As normal the Baldock Fair will be operating on the 2nd, 3rd and 4th October.

The Baldock CEO has assisted with the Event Management Plan, has secured the TRO for the event, managed the pre event publicity to local households and businesses and will oversee the set up and take down of the Baldock Fair.

8.2.7 Baldock Community Fireworks

The Baldock CEO is working with St Marys School PTA, Letchworth Garden City Heritage Foundation, Baldock Events Forum and Tapps Garden Centre to bring a Community Firework event to the school on Saturday 9th November.

The Baldock Community Fireworks had previously been held at Hartsfield School but is now to be held at St Marys School.

This event is still in the planning stage as St Mary's is currently in negotiations with Letchworth Garden City Heritage Foundation to use a field owned by the Heritage for the safe firing of the fireworks.

As with the event at Hartsfield, any profits from the event will be shared between the local primary schools in Baldock.

8.2.8 Developer Contributions / s106 & other Capital Funding projects

The Baldock Community Engagement Officer has been worked with external groups and colleagues in the Planning Department in the potential utilisation developer contributions and other sources of capital funding available.

Baldock Arts & Heritage Centre

- Works to replace all the first floor windows and refurbish & reconfigure the majority of the ground floor are now complete and the centre had a popular grand opening event on Saturday 11th May. . These schemes utilised funding via a number of sources including a Capital Projects Grant from the Authority, Phase 2 improvement works capital funds and some developer contributions assigned to DDA works which are encompassed within the overall enhancements.

Baldock Community Centre

- As with the Arts & Heritage, the Management Committee at the Community Centre is seeking to refurbish the foyer and toilet area possibly later in the year Community Engagement Officers will assist & advise the project team in securing appropriate funding for the scheme as well as procuring project plans & specification costings in order for the works to be tendered out.

Ashwell Parish Council

- Officers have met with the Parish Clerk & Vice Chair to run through possible schemes likely to be able to make a call on collated developer contributions collated for the Ashwell area.

The main project the PC is considering relates to significant enhancements of the toilet facilities on the recreation ground. At present approximately £40k of developer contributions have been assigned to such works and officers have suggested that the PC submits a grant application to the next round of the Community Facilities Capital Projects Funding Scheme possibly in October /November 2019.

Baldock Methodist Church

- The Baldock CO is working with the Baldock Methodist Church with their application to the Community Facilities Capital Projects Funding Scheme for works to enhance the toilet and kitchen facilities at the venue. The group is currently working on its application and their project will be tabled at the next panel of the Community Facilities Capital Projects Funding Scheme which is currently scheduled for October/ November

If members have any projects in mind which may potentially benefit from utilising capital funds derived via the Planning process please contact the Communities Officer to investigate further possibilities.

The Community Engagement Team is also collating a database of future requirements in terms of community need across the District in preparation & response to potential developments arising from the Local Plan.

Such perceived need will be communicated to planning officers to assist when negotiating any potential planning obligations with prospective developers. Similarly, if members have any suggestions of suitable projects or possible future requirements within their wards please inform the Community Engagement Officer.

8.3 Highways Matters

- 8.3.1 This section is included within the community update report for each committee cycle to facilitate debate and enable appropriate feedback on any of the proposed or listed Highways related schemes.

Any new proposals or revised schemes will be forwarded to the respective Herts County Councillor for consideration who will in turn report back and advise the Committee accordingly.

9. LEGAL IMPLICATIONS

- 9.1 The Area Committees have delegated power under section 9.8.1 (a) & (b) to allocate discretionary budgets and devolved budgets within the terms determined by the Council and outlined in the current Grant Policy agreed by Cabinet in June 2016. Section 9.8.2 (g) of the Constitution in respect of Area Committees' Terms of Reference provides that they may: "establish and maintain relationships with outside bodies/voluntary organisations operating specifically with the area including, where appropriate, the provision of discretionary grant aid/financial support etc. but excluding grants for district-wide activities".
- 9.2 Chapter 1, s1-8 of the Localism Act 2011 provides a General Power of Competence which gives local authorities the powers to do anything provided that it is not specifically prohibited in legislation.
- 9.3 Section 137 of the Local Government Act 1972 provides specific authority for the Council to incur expenditure on anything which is in the interests of and will bring direct benefit to its area. This includes a charity or other body operating for public service.

10. FINANCIAL IMPLICATIONS

10.1 As outlined in Appendix A Committee budget 2019/20

The agreed budget for this financial year is **£5,000** in line with the agreed 20% reduction in grant budgets as agreed by full council. This is split as followed - Baldock Town (£2,400), Baldock East (£1,000), Arbury Ward (£900) and Weston & Sandon (£700). £90 of this total has already been allocated from the Arbury Ward budget leaving **£4,910** for the remaining meetings of the 2019/20 financial year.

All carry forward amounts from 2018/19 total **£560**. This is made up of the following – Baldock Town (£358), Baldock East (£87) and Weston & Sandon (£115).

Total funds therefore available to the Committee are **£5,470**.

11. RISK IMPLICATIONS

- 11.1 There are no relevant risk entries that have been recorded on Pentana Risk, the Council's performance and risk system. Individual events should have their own risk assessments in place to mitigate any health and safety issues. Whenever a request for grant funding for equipment is received, the recipient of the funding will be advised to obtain insurance for the item to avoid a repeat request for funding in the event of the equipment being stolen or damaged. There are no pertinent risk implications for the Authority associated with any items within this report.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 Area committee funding is awarded to community groups that clearly demonstrate positive impact on the community and wider environment. The projects outlined in this report seek to advance equality of opportunity and foster good relations.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 The Social Value Act and "go local" policy do not apply to this report.

14. HUMAN RESOURCE IMPLICATIONS

- 14.1 There are no pertinent Human Resource implications associated with any items within this report.

15. APPENDICES

- 15.1 Appendix A - 2019/20 financial year budget sheet

16. CONTACT OFFICERS

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17. BACKGROUND PAPERS

- 17.1 Review of Policies and Procedures for Financial Assistance to Voluntary and Community Organisations, November 2002.

BALDOCK AND DISTRICT COMMITTEE BUDGET 2019/20

FUNDS BROUGHT FORWARD FROM 2018/19

<u>SUMMARY/ TOTALS</u>	<u>Funding</u>	<u>Allocated</u>	<u>Spent</u>	<u>Outstanding</u>	<u>Unallocated Budget</u>					
BALDOCK TOWN	£4,560	£4,202	£250	£3,952	£358					
BALDOCK EAST	£1,435	£1,348	£100	£1,248	£87					
ARBURY	£1,060	£1,060	£0	£1,060	£0					
WESTON & SANDON	£915	£800	£50	£750	£115					
Total	£7,970	£7,410	£400	£7,010	£560					

2019/20 BUDGETS

<u>SUMMARY/ TOTALS</u>	<u>Funding</u>	<u>Allocated</u>	<u>Spent</u>	<u>Outstanding</u>	<u>Unallocated Budget</u>					
BALDOCK TOWN	£2,400	£0	£0	£0	£2,400					
BALDOCK EAST	£1,000	£0	£0	£0	£1,000					
ARBURY	£900	£90	£90	£0	£810					
WESTON & SANDON	£700	£0	£0	£0	£700					
Total	£5,000	£90	£90	£0	£4,910					

<u>BALDOCK TOWN</u>	<u>Funding</u>		<u>Code</u>	<u>Project</u>	<u>Allocated</u>	<u>Date</u>	<u>Spent</u>	<u>Outstanding</u>	<u>Unallocated Budget</u>	<u>Comments</u>
Funds Brought Forward from 18/19	£4,560		11951026826	Baldock Community Mini Bus	£3,800	07.03.16	£0	£3,800		
				Renewal of Union Flag on Baldock High Street	£152	21.09.18		£152		
				Bygrave Handbell Ringers	£250	11.07.19	£250	£0		
								£0		
								£0		
								£0		
Total	£4,560		11951026980		£4,202		£250	£3,952	£358	

<u>BALDOCK TOWN</u>	<u>Funding</u>		<u>Code</u>	<u>Project</u>	<u>Allocated</u>	<u>Date</u>	<u>Spent</u>	<u>Outstanding</u>	<u>Unallocated Budget</u>	<u>Comments</u>
19/20 Base Budget								£0		
Original Budget	£2,400							£0		
								£0		
								£0		
Total	£2,400		11951026980		£0		£0	£0	£2,400	

<u>BALDOCK EAST</u>	<u>Funding</u>		<u>Code</u>	<u>Project</u>	<u>Allocated</u>	<u>Date</u>	<u>Spent</u>	<u>Outstanding</u>	<u>Unallocated Budget</u>	<u>Comments</u>
Funds Brought Forward from 18/19	£1,435		11951046826	Baldock Community Mini Bus	£1,200	07.03.16	£0	£1,200		
				Renewal of Union Flag on Baldock High Street	£48	21.09.18	£0	£48		
				Bygrave Handbell Ringers	£100	11.07.19	£100	£0		
								£0		
								£0		
								£0		
								£0		
Total	£1,435		11951046980		£1,348		£100	£1,248	£87	

<u>BALDOCK EAST</u>	<u>Funding</u>		<u>Code</u>	<u>Project</u>	<u>Allocated</u>	<u>Date</u>	<u>Spent</u>	<u>Outstanding</u>	<u>Unallocated Budget</u>	<u>Comments</u>
19/20 Base Budget								£0		
Original Budget	£1,000							£0		
Total	£1,000		11951046980		£0		£0	£0	£1,000	

<u>ARBURY</u>	<u>Funding</u>		<u>Code</u>	<u>Project</u>	<u>Allocated</u>	<u>Date</u>	<u>Spent</u>	<u>Outstanding</u>	<u>Unallocated Budget</u>	<u>Comments</u>
Funds Brought Forward from 18/19	£1,060		11951126826	Baldock Community Mini Bus	£850	07.03.16	£0	£850		
				Bygrave Handbell Ringers	£210	11.07.19		£210		
								£0		
								£0		
								£0		
								£0		
								£0		
Total	£1,060		11951126980		£1,060		£0	£1,060	£0	

<u>ARBURY</u>	<u>Funding</u>		<u>Code</u>	<u>Project</u>	<u>Allocated</u>	<u>Date</u>	<u>Spent</u>	<u>Outstanding</u>	<u>Unallocated Budget</u>	<u>Comments</u>
19/20 Base Budget										
Original Budget	£900									
				Bygrave Handbell Ringers	£90	11.07.19	£90			
Total	£900		11951126980		£90		£90	£0	£810	

WESTON & SANDON	Funding		Code	Project	Allocated	Date	Spent	Outstanding	Unallocated Budget	Comments
Funds Brought Forward from 18/19	£915		11951136826	Baldock Community Mini Bus	£750	07.03.16	£0	£750		
				Bygrave Handbell Ringers	£50	11.07.19	£50	£0		
								£0		
								£0		
Total	£915		11951136980		£800		£50	£750	£115	

WESTON & SANDON	Funding		Code	Project	Allocated	Date	Spent	Outstanding	Unallocated Budget	Comments
19/20 Base Budget								£0		
Original Budget	£700							£0		
								£0		
								£0		
								£0		
								£0		
								£0		
Total	£700		11951136980		£0		£0	£0	£700	

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